

Bylaw History
Bylaw No. 4
Approving Jurisdiction: Board of Governors
Original Effective Date: November 16, 1982
Revised Date: February 1, 2023

Bylaw No. 4

Fees

1. Pursuant to the *University Act*, program or course fees and charges to be paid to the University by students shall be determined and/or revised by the Board of Governors.
2. The tuition fee structure for domestic students includes base tuition (Category 1) as well as differential tuition (Categories 2-9). Rates effective September 1, 2023 shall be:

a. Credit Based Programs:

Category	\$ / credit	
1	\$156.52	<ul style="list-style-type: none"> ▪ Existing courses¹ as at September 1, 2011 will remain in Category 1. ▪ Courses in Adult Special Education.
2	\$189.13	<ul style="list-style-type: none"> ▪ Courses in the Education Assistant Program. ▪ New courses developed for degrees/programs in Faculties such as Business and Arts.
3	\$211.26	<ul style="list-style-type: none"> ▪ Courses in Bachelor of Design, Product Design. ▪ New courses developed for degrees/programs that incorporate smaller classes, labs, and/or studios, e.g. Design, Science, Horticulture and Health.
4	\$241.78	<ul style="list-style-type: none"> ▪ Courses in the Health Unit Coordinator program. ▪ New online courses developed for degrees/programs and other specialized programs.
5	\$298.76	<ul style="list-style-type: none"> ▪ Courses in Brewing and Brewery Operations and Health. ▪ Courses in Mechatronics and Advanced Manufacturing Technology Diploma.

¹ With the exception of the Health Unit Coordinator and Education Assistant Programs.

3. Other fees and charges for domestic students effective September 1, 2023 are as follows:

a. Student fees for libraries, technologies and student life.	7% of tuition
b. Application fee	\$40.00 No charge for self-declared Aboriginal applicants.
c. Transcript fee	\$10.00 per transcript
d. Appeals	\$15.00
e. Confirmation deposit	Domestic applicants are required to remit a non-refundable \$250.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program. If the student registers this fee will be applied towards the full tuition fees assessment.
f. Graduation fee	No charge

4. Prior Learning Assessment and Recognition (PLAR):

- a. Students receiving PLAR credit awarded for individual course(s) will be charged the domestic rate of tuition based on the fee category for the assigned course.
- b. Students receiving PLAR credit(s) as a result of a competency-based assessment will be charged an assessment fee of \$750 or the cost associated with the resulting credit at the domestic rate of tuition based on the fee category for the assigned course(s), or whichever is the lesser of the two.
- c. Students receiving PLAR credit for coursework previously completed at KPU in a different academic level may be exempt from PLAR fees, with approval of a PLAR advisor/assessor and the relevant Dean. Where a previous assessment is on file as precedent, a flat fee of up to \$750 may be assessed at the discretion of the Dean with approval of the Vice President, Finance and Administration.

5. Continuing and Professional Studies:

Fees and charges will be assessed by the appropriate Vice President.

6. Service charges:

All discretionary fees will be determined by the appropriate Vice President (e.g. duplicate tuition receipt charge, NSF cheque/stop payment charge, calendar charge, rush documents, graduation late fee, document evaluation fee, external invigilation charge, supplementation

exam fee, library card replacement fee, cheque replacement fee, etc.).

7. Co-operative Education Work Term for both domestic and international students:

<u>All Co-operative Education Students</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$704.34 per work term	7% of tuition

a. The tuition fee for a Co-operative Education Work Term is a flat fee per work term. This is equivalent to 4.5 credit hours based on the amount per credit in category 2. a.1. Note however, the student will be awarded the equivalent of 9 credit hours.

8. International student fees

International student tuition fees for credit-based courses are as follows effective September 1, 2023:

a. International student tuition fees (except for 8 (b))	\$712.27 / credit
b. International student tuition fees for English Upgrading (ENGQ) and English Language Studies (ELST)	\$394.16 / credit

International student tuition fees for Fixed Term Programs are as follows effective September 1, 2023:

c. International student tuition fees	\$712.27 / week
---------------------------------------	-----------------

Other fees and charges for international students are as follows:

d. Student fees for libraries, technologies and student life	7% of tuition
e. Application fee	\$120.00
f. Transcript fee	\$10.00 per transcript
g. Appeals	\$15.00

<p>h. Confirmation deposit</p>	<p>International applicants are required to remit a non-refundable \$5,000 confirmation deposit to signify acceptance of an offer of admission.</p> <p>If the student registers, this fee will be applied towards the full tuition fees assessment.</p>
<p>i. International tuition deposit</p>	<p>Continuing international students are required to remit a non-refundable \$2,200 international tuition deposit to signify their intent to register in classes for the upcoming term.</p> <p>Once an international student registers for courses, the international tuition deposit is applied toward the account balance, thereby reducing the total fees owing for the term.</p>
<p>j. Graduation fee</p>	<p>No charge</p>