Policy History	
Policy No.	
AC1	
Approving Jurisdiction:	
Board of Governors, with Senate advice	
Administrative Responsibility:	
Provost and Vice President Academic	
Effective Date:	
March 28, 2023	

KPU | KWANTLEN POLYTECHNIC UNIVERSITY

Program Advisory Committee Policy

A. CONTEXT AND PURPOSE

1. As a special purpose, teaching university under British Columbia's University Act, Kwantlen Polytechnic University (KPU) ("the University") is committed to establishing Program Advisory Committees ("PAC") to help ensure the overall quality assurance, relevancy and currency of the diverse programs offered by the University with the goal to keep KPU responsive to community, as well as the needs and expectations of workplace, industry, government, non-profit, and cultural entities in our community.

2. Through this Policy, the University ensures that a Program Advisory Committee for each program or cluster of related programs shall be established to provide strategic and expert advice on the creation and maintenance of effective and high-quality academic programs that are responsive to the evolving needs of our communities, promote service and global citizenship, as well as to develop and deliver opportunities that foster collaborations and community engagement.

3. For programs that are mandated by the SkilledTradesBC or other regulatory bodies which determine the standards and learning outcomes, the PAC shall provide advice on a narrow and critical scope of the program (including but not limited to software, equipment, student success, scheduling and timing of offerings, donation and gifting opportunities).

4. The purpose of this Policy is to establish consistent criteria and standards for, and guide the formation and operations of PAC's, across all Senate-approved program offerings at the University.

B. SCOPE AND LIMITS

1. This Policy applies to PACs for all Senate-approved programs at KPU.

2. This Policy does not apply to non-program advisory boards or committees which are under the jurisdiction of Policy GV7 *Advisory Boards (Non-Program)*, or PACs for programs outside of the jurisdiction of Senate.

C. STATEMENT OF POLICY PRINCIPLES

KPU shall establish a Program Advisory Committee for a program or a cluster of programs to assist the University:

1. in establishing and maintaining programs relevancy and currency to the needs of the communities served by the University;

2. in providing advice on current and future program trends and changes that may impact curriculum and the employability of well-trained and educated graduates;

3. in providing opportunities for collaborative research partnerships with stakeholders and community organizations;

4. in providing recommendations concerning entrance requirements, standards for programs or services, curriculum content, work integrated and experiential learning and other components of the learning situation for curriculum revisions and new programs, with the exception of programs mandated by the SkilledTradesBC or other regulatory bodies; and

5. in promoting KPU's programs and services within the community, stakeholders, the Province, as well as nationally.

D. DEFINITIONS

Refer to Section A of AC1 *Program Advisory Committee* for a list of definitions in support of this Policy.

E. RELATED POLICIES & LEGISLATION

N/A

F. RELATED PROCEDURES

AC1 *Program Advisory Committee* Procedure