**Open Education Working Group Meeting Minutes**

September 10, 2018, 1:00pm –2:00pm, A2410

Meeting called to order at 2:05pm

*Present: Rajiv Jhangiani, Caroline Daniels, Farhad Dastur, Karen Meijer-Kline, Stephanie Chu, Todd Mundle, Murdoch de Mooy, Melissa Ashman, Chris Traynor, Leeann Waddington, Diane Purvey*

*Regrets: Kathryn Wood*

1. Introductions

New members of the working group were welcomed and introductions made.

1. Review of terms of OEWG terms of reference

Brief overview given of this newly-approved document, available at <http://www.kpu.ca/open/oewg>

1. Open Education strategic plan

Brief overview given of this draft document, available at <https://kpu.pressbooks.pub/openeducation/> and which will be submitted to the Polytechnic University Executive (PUE) for approval

1. Adjudication of OER grant applications

Three applications were received and these were discussed. Comments and questions were collected for each. Noted also that a scheduled increase in the minimum wage will need to be reflected in the OER grant application.

**Action: R. Jhangiani to communicate the committee’s comments and questions to all three sets of applicants. Committee to continue adjudicating applications by email on the basis of the applicants’ responses.**

1. Open Access week (Oct 22-28, 2018) planning

Plans for an event at SFU during Open Access week featuring Melissa Ashman. Workshops also planned at KPU that week at multiple campuses on using Pressbooks, Open Journal Systems, and Getting Zed Cred Ready (facilitated by C. Daniels and K. Meijer-Kline). Messaging being prepared by R. Jhangiani for raising awareness of KPU’s open education initiatives and to profile KPU open education champions.

1. Desk copies of open textbooks

Noted that departments are not currently charged for printing but that department-wide adoptions might merit a budget request for desk copies of open textbooks.

1. Zed Cred proposal re: Creative Writing/English

Proposal discussed that would involve using some Zed Cred funds to compensate local authors in exchange for the rights of some of their work to be used for instruction with KPU students in CRWR, ENGL, and/or JRNL classes for a specified length of time. If successful, this proposal would highlight local authors and compensate them while bringing departments that rely on contemporary copyrighted work to enter the Zed Cred initiative.

**Action: R. Jhangiani to investigate this proposal further, together with faculty in CRWR, ENGL, and JRNL and report back to the OEWG.**

1. Other business

None.

Meeting adjourned at 2:00pm.