FACTSHEET 2024-2025
KMU College of Business Administration

General Information	
Full Name in English	Kookmin University
Full Name in Local Language	국민대학교
English Brochure	https://biz.kookmin.ac.kr/pdf/2022_cba_br.pdf
Address	Kookmin University College of Business Administration Business Hall #105 77 Jeongneung-ro, Seongbuk-gu, Seoul 02707, Republic of Korea
Name of Person in charge	Seongeun Jung (Ms.)
Position	International Exchange Coordinator
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2024-2025 Academic Information

Fall Semester 2024	September 2nd 2024 ~ December 2024	
Schedule	**First Day**	September 2
	Course Add & Drop period	First week of September
	Mid Term Examinations	October 21st ~ 25th
	Final Examinations	December 9th ~ 13rd
	Last Day	December 20
Spring Semester 2025	March 4th 2025 ~ June 23rd 2025	
Schedule	**First Day**	March 4
	Course Add & Drop period	First week of March
	Mid Term Examinations	April 22~28
	Final Examinations	June 10~16
	Last Day	June 23

* The academic schedule is subject to change without notice.

Exchange Program Application for Spring Semester of 2025

	The first submission Deadline: 25th Oct. (Fri.) 2024	
Required Documents	1	Application form (Attached)
	2	Statement of Purpose (Attached)
	3	Transcript (English version of Home Institution)
	4	Certificate of Enrollment
	5	Copy of Passport * If you have dual nationality, please submit two passports
	6	Student Photo (3x4 size and jpg.) (Must be in color)
	7	Personal Information Consent Form (Attached)
	Second submission **Submission date to be announced later**	
	1	Financial Statement for Study Abroad Students (Attached)
	2	Proof of funds for Financial Statement * Official proof such as "Bank Balance Certificate" is only acceptable
	3	Proof of International Student Insurance * It should state your personal information and the stay period in Korea
	4	The Result of TB Test **(Only for students who want dormitory)**

★ **[NOTE]** For students of <u>NOT</u> OECD member countries would be asked to submit original copies of required documents and supplementary documents.

Submission	Via Email (bizintl@kookmin.ac.kr)
Deadline	**Nomination: 4th Oct. (Fri.) 2024**
	Application: 25th Oct. (Fri.) 2024
Application Process	1. Nomination from Partner University 2. (The first) Application Submission by the Deadline 3. Application Review 4. (Second) Application submission by the Deadline. 5. Issuance of "Certificate of Admission" ***CoA is issued around middle of Jan 2025** 6. Confirmation of Course List (Study Plan)

Available Courses for Exchange Students	**Will be distributed in the last week of January 2024** (Available Courses are changed every semester)	
Course Registration	Period	In February 2025
	How	Through Registration Website
Important Note	1. Korean Universities use "Competing System (First-come-first-served basis)" for course selection and registration. * Students should select courses that they want to take by themselves and may not be able to take a course they wish if they fail to register the course. 2. Students should use Internet Explorer for course registration.	

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Accommodation Information

Overview	1. The type of the dormitory and rooms are assigned randomly
	   (Students will be assigned for On&around)
	2. You can enter the dorm during the designated period and the period
	   of entering is announced once you apply for the dormitory
	3. Once you enter the dorm, you will receive the receipt in
	   2weeks approximately. -> To pay the bill, go to Wooribank on campus
	   and pay the cash at once by the designated deadline.
	4. For more information:
	https://english.kookmin.ac.kr/study/living?tab=1

Options	**[On & around Campus]** · 3 Types: On-Campus Dormitory, Jeongneung Dormitory, Gireum Dormitory (Fee for a semester: Approx. USD 800) · Facilities: Bed, Desk, Bathroom, Free Internet Access etc. · How to see the dormitories photos https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:2 8e364de-6c02-44bf-bc6b-5f561a86bf4f
	[Private] · Students can look for private houses on their own such as Airbnb