

History Articulation Committee Meeting
Friday, 4 May 2012
Langara College
C Building, Room C408
AGENDA

9:00-9:15 a.m.

1. Call to order
2. Adoption of the agenda
3. Adoption of 2011 Minutes

9:15-11:45 (Coffee Break: 10:30-10:45)

4. Reports from committee members (maximum of 5 to 6 minutes each, please)
5. Discussion arising from reports

11:45-3:00 (Lunch: 12:30-1:30)

6. Old, ongoing and new business:
 - A. Listserv update (Niall Christie)
 - B. History Flexible Pre-Major
 - C. Institutional policy on granting university/college credit for AP/IB courses (Tracey Kinney)
 - D. Items from BCCAT (John FitzGibbon, BCCAT):
 - a) Pending requests in the Transfer Credit Evaluation System (TCES)
 - b) Enabling the BC Transfer System Initiative
 - c) Articulation resources and related matters
 - E. British Columbia Social Studies Teachers Association (BCSSTA) – (Chris Moon, BCSSTA)
 - F. Student expectations (Marcel Dirk)

3:00-3:30

7. Election of incoming secretary
8. Date and place of 2013 meeting
9. Motion of thanks and adjournment

Items for Our Agenda and Relevant Information from BCCAT

1. Enabling the BC Transfer System Initiative

At its March 2012 meeting, the members of the BC Council on Admissions and Transfer approved the recommendations of the *Enabling the BC Transfer System* initiative, including the enabling of all institutions to perform sending and receiving functions. More information about these recommendations is available at bccat.ca/enabling. Committees may wish to discuss how these changes will affect their disciplines.

2. Pending Requests and Reports from the Transfer Credit Evaluation System (TCES)*

For members' information, BCCAT will send committee chairs a list, for circulation at the meeting, showing pending transfer credit requests and published transfer agreements where no credit or unassigned credit is given. Any Institutional Contact Person, Transfer Credit Coordinator, or BCCAT staff person in attendance can address general questions and protocol around the TCES, pending requests, and the use of no credit or unassigned credit.

Administrative Reminders

3. Articulation Resources

The *Articulation Committee Companion* (bccat.ca/articulation/resources/companion/) provides committee terms of reference and other helpful information about meeting organization, participation, and articulation matters. All committee members are encouraged to review the handbook prior to attending this year's meeting.

4. Committee Websites

As a service to committees, BCCAT hosts websites where you can find past meeting minutes and other related documents. These can be found at bccat.ca/articulation/committees/.

5. Meeting Attendees and Guests

As a general reminder, articulation committees exist to facilitate collaborative relationships between colleagues and institutions, so guests, SLPs, or members should not be asked to leave for any portion of the meeting. SLPs and guests do not vote on committee motions.

Post-Meeting Action Items

6. Meeting Minutes

Note takers at meetings should identify issues and resolutions, but refrain from recording personal details or information that could be used to identify students. Committees are encouraged to summarize discussions rather than record conversations. Minutes should also include a full list of attendees and their institutional affiliations, and clearly outline any motions voted on or action items. Minutes should be submitted to BCCAT within two months of the meeting.

7. Articulation Committee Elections/Appointments & Next Meeting Date

Please advise BCCAT of your committee's leadership for 2012-13 (chairs/co-chairs) and upcoming meeting dates and places.

8. Joint Annual Meeting (JAM) of Committee Chairs, SLPs, and ICPs – 2012

This year's JAM will be held on Friday, November 2nd, 2012, at the River Rock Casino Resort in Richmond, BC. More information about the JAM will be available in the coming months. Presentations from the 2011 JAM are available online at bccat.ca/articulation/jam/.