
PSYC Lab After Hours Guidelines

A. Purpose

To provide a safe and open space for a selective group of people to conduct school or research work in a psychology enriched area after hours.

B. Scope

The intended audience are third and fourth-year students, non-psych faculty, Kwantlen Psychology Society executive members, and research labs.

C. Rationale

To ensure a safe and constructive space for students and faculty to engage in, and we hope that this guideline will set a precedent for community building within the psychology department.

D. Conditions

Upper-level students and non-psych faculty may request the pin code if all of the following conditions are met:

- a. They adhere to all rules associated to the Psych Lab.
- b. The student are at least in their third years of study (90+ credit) unless they are executive members of Kwantlen Psychology Society (KPS).
*This will be changed based on the motions of October department meeting.
- c. A PSYC Lab Instructor approves of the request.

- d. There has been no previous grievances

E. Procedures

- 1) In the event that a student or non-psych faculty meets all the conditions above:
 - a. Student or non-psych faculty must complete an online webpage.
 - b. If all conditions from Section C have been fulfilled, the requestor will receive an email with the pin number and rules.
 - c. The pin number will switch each semester; therefore, it is the responsibility of the requestor to submit another request each semester.
- 2) In the event that step 1 cannot be fulfilled, exceptions can be made on a case-by-case bases.

F. Consequences

In the event that a student or non-psych faculty does not adhere to the rules, there will be the following consequences:

- 1) Their right to access the PSYC Lab after hours will be forfeited for a set amount of time.
 - a. The length of time will be determined by the lab committee
- 2) A report of the rule breaking will be written up.
- 3) In the case of severe rule breaking, the party involved will be sent to the appropriate authorities.