

**FACULTY COUNCIL**  
**Tuesday, November 21st, 2023**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

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## AGENDA

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1. Additions/Approval of Agenda
2. Approval of Minutes from October 17, 2023
3. Business Arising from the Minutes
  - Chair's update regarding request to amend the Faculty of Art's Double Minor Degree
4. Reports
  - a) Chair's Report - (Allyson Rozell)
  - b) Dean's Report - (Brett Favaro)
  - c) Senate Reports
    - i) Senate - (Fergal Callaghan)
    - ii) Standing Committee on Program Review – (Fergal Callaghan)
    - iii) Standing Committee on University Budget – (Fergal Callaghan)
    - iv) Standing Committee on Academic Planning and Priorities – (Allyson Rozell)
    - v) Standing Committee on Curriculum – (Brett Favaro)
    - vi) Standing Committee on Research – (Brett Favaro)
    - vii) Standing Committee on Teaching and Learning – (Catherine Chow)
    - viii) Standing Committee on Policy – (No representative)
  - d) FSH Committee Reports
    - i) Curriculum – (Brett Favaro)
    - ii) Academic Planning and Priorities – (Allyson Rozell)
    - iii) Nominations and Governance – (Allyson Rozell)
    - iv) Research (Mike Bomford)

*- Whereas there is approximately \$3M of unspent funds that accumulated during the pandemic;  
and  
- Whereas these monies are part of the value of the Collective Agreement and are owed to  
faculty; and  
- Whereas there is an established process in place as per the 0.6% PD fund for the distribution of  
monies,  
- Then be it resolved that the Faculty Council for Science and Horticulture supports the proposal  
made by the KFA for a Research and Scholarly Activity Fund pilot.*



v) New Business

**Date of Next meeting December 19, 2023**



**FACULTY COUNCIL**  
**Tuesday, October 17th, 2023**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

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**Meeting Minutes**

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**Attendees:**

Brett Favaro; *Dean*  
Jeff Dyck; *Assoc. Dean*  
Erika Eliason; *Assoc. Dean*  
Ashley Schneider; *Recording*  
Allyson Rozell; *Chair*  
Alex Lyon  
Casey McConill  
Catherine Chow  
Christina Iggulden  
Christian Lange  
Fergal Callaghan  
Korri Thorlacius  
Laura Bryce  
Mary Hosseinyazdi  
Melissa Drury  
Michael Adams  
Muskandeep Kaur  
Nadia Henwood  
Samaneh Ghanzafari Hashemi  
Tyron Tsui  
Xavier Ardez

**Regrets:**

Alan Davis  
Mike Coombes; *Vice-Chair*  
Martina Solano Bielen  
Nicole Tunbridge  
Kaylee Magee  
Leah DeBella  
Melissa Bodner  
Cameron Lait  
Michael Kiraly  
Sepideh Tahriri Adabi

**1. Approval of the Agenda of October 17, 2023**

*No opposition to the Agenda. **It carried THAT** the agenda be approved as distributed.*

**2. Approval of the Faculty Council Minutes of September 19 2023**

*No oppositions to the minutes. **It carried THAT** the minutes be approved as distributed.*

**3. Business Arising:**

- Nothing arising.

**4. Reports:**

**a. Chair's Report:**

- Allyson will be following up on the request to amend the Faculty of Arts Double Minor. Hopeful update for next meeting.

**b. Dean's Report:**

- This past week we had a tour at the Sustainable Agriculture Garden City lands for the Federal Minister of Agriculture and his entourage – this seemed to go well, but is always hard to tell. The department did a spectacular job hosting this tour. Thank you especially to Rebecca Harbut and Mike Bomford for preparing the majority of the speeches for this.
- Bringing acknowledgement again to our volume of events. Thank you to everyone involved in these – specific people will most likely be missed from these thanks.
- This past Saturday we had the eclipse party at KPU Richmond. Thank you to Laura Flynn for playing a major leadership role in putting that together. Great turnout especially for a Saturday morning event! Lots of future potential KPU students
- The same afternoon we had the KPU open house in Surrey. Lots of future students connected with advisors at this event so another great event.
- Special thanks to those of you who attended both. You show how valuable the culture of service to our Faculty is. We see you and appreciate you.
- We want to make sure people feel valued when going to these events. One of the ways we can do that is by seeing outcomes from them, please do not hesitate to reach out for the Dean's office for support in this. We can provide support, and other resources, even swag.
- Thank you to everyone for the shift to cross-departmental advertising at events. This helps support our outreach that KPU is a place you can come to do a lot of different types of science.
- A big part of this is creating ways to encourage future enrollment. This is important not just for filling courses, but allows our programs to be sustainable. This also represents us achieving our academic mission.
- Jeff will be appearing with our HOPS department at the BC Beer events upcoming.
- Not an announcement, but tentative investigation for Faculty of the whole to be held on May 3<sup>rd</sup> next year instead of the end of August.  
This could be a good opportunity to restructure the way we do this meeting. Not only do we have to move it due to space issues at the end of August, but this could allow us to move any bylaw changes through Senate before the end of the year, and to better capture the community as a whole (e.g. NR1s, and those who have end of summer vacations)
- Faculty name change has been approved in-principle by the President. Dean is working on the timeline to have all the pieces put in place to actually make this change. This is currently looking like it would come into effect for Fall 2025. Dean is working on investigating the

capacity to alter our external identity in advance in sort of a phased approach, but no word on that yet. Will update when he knows more.

**c. Senate Reports:**

- Revisions to the Diploma in Computer Aided Design and Drafting were approved.
- The revisions to our Faculty's Bylaws, that were voted on at our August Faculty of the Whole meeting, were approved by Senate. Instead of the Dean being a non-voting chair of the committee, the new wording states that a chair and vice-chair will be elected from the voting members of the committee and they will retain their voting privilege. There were also some changes to the wording regarding the workflow for new and revised course outlines.
- AVP Academic, Dr David Burns, gave several updates including an update on the plans for a Faculty of Graduate Studies. This will involve: The Provost's office working on, and seeking consultation on, a proposal for the new Faculty of Graduate Studies; a new policy on graduate studies; and revisions to existing policies to accommodate graduate studies. KPU's first master's program in Operations, Supply Chain, and Logistics Management will also be proposed. Only Masters programs would fall under the purview of the new Faculty (i.e. not post-bacs or graduate certificates). It will be proposed that a Faculty Council be created with reps from the Faculties that are most likely to offer masters degree in future. Since the creation of the new Faculty will require changes to many existing policies, those changes be brought forward as a single omnibus package.

- **Senate Standing Committee on Program Review (SSCPR):**

- The Physics for Modern Technology Quality Assurance Plan was approved by the committee.

- **Senate Standing Committee on University Budget (SSCUB):**

- Notice was given that there will be an election for a new committee chair at the next meeting. The President has been chairing the committee since earlier this year, which is not ideal, since the committee and Senate advise the President on the budget.

- **Senate Standing Committee on Academic Planning and Priorities (SSCAPP):**

- Policies for Graduate Studies are being developed, so watch for announcements on these.
- Academic schedules for the next 3 years were approved; note that registrar's office is reserving 3 days to calculate grades, because so many faculty members are filing grades late.  
People filing grades late are making us lose instructional days, so be sure your grades are filed on time!

- **Senate Standing Committee on Curriculum (SSCC):**

- Met on October 11<sup>th</sup>
- Acknowledging that Allyson has been elected to be a member on SWIC committee
- Recognition of Prior learning for completion of Trades and Technology programs. If you do trades training you can now get Undergraduate credit. This is a great way for those who complete things like Arborist Technician and Landscape Horticulture

programs will get credit they can use towards an Undergraduate degree.  
Good news for all trades at KPU, but especially relevant for our School of Horticulture

- **Senate Standing Committee on Research (SSCR):**
  - Dr. Burns gave a talk on the proposed standing committee on Graduate studies
  - Research committee has previously hosted talks from people on their research at KPU. This has been decided to be taken away from the Senate committee and hosted directly by ORS (Office of Research Services) instead.
- **Senate Standing Committee on Teaching and Learning (SSCTL):**
  - Met on September 28<sup>th</sup>
  - Dr. Burns gave a talk on the proposed standing committee on Graduate studies
  - Update regarding the Pathways Working group: they are currently drafting a procedure for which courses should be in the pathway list to address the high DFW rate.
  - We also had a discussion on how faculty may be using AI in their courses, exclusive from Academic Integrity, more just how people may be using it.
- **Senate Standing Committee on Policy (SSCP):**
  - We don't have anyone on this committee so cannot provide an update.

#### d. Committee Reports

- **Curriculum Committee:**
  - Richard Popoff from Chemistry stepped forward to be the chair and was unanimously voted in, and Michael Whitmore from CADD stepped forward to be the vice-chair and was unanimously voted in.  
The Dean's office will continue to provide support to them both as they settle into this role.
  - No curriculum related material came forward.
- **Academic Planning and Priorities:**
  - Meeting was cancelled due to no agenda items, so nothing to report.
- **Research:**
  - Nothing to report.
- **Nominations and Governance:**
  - A Faculty volunteer is needed for Nom Gov  
(can be from BIOL, HOPS, ENVI, HORT, MATH)
  - Senate Committee members needed:
    - Library (SSCL)

#### 5. New Business:

- Nothing arising.



KWANTLEN POLYTECHNIC UNIVERSITY  
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***Motion to adjourn. Moved – Korri Thorlacius; Seconded – Casey McConill  
Meeting adjourned at 4:41 PM***

**Date of next Faculty Council: November 21<sup>st</sup>, 2023**