



FACULTY COUNCIL
Tuesday, April 16th, 2023
Microsoft Teams Meeting (Online)
4:15 PM – 6:15 PM

Meeting Minutes

Attendees:

Jeff Dyck; *Assoc. Dean*
Erika Eliason; *Assoc. Dean*
Ashley Schneider; *Recording*
Allyson Rozell; *Chair*
Mike Coombes; *Vice-Chair*
Alex Lyon
Christina Iggulden
Fergal Callaghan
Kaylee Magee
Laura Bryce
Nick Inglis
Martina Solano Bielen
Melissa Bodner
Melissa Drury
Michael Adams
Muskandeep Kaur
Nadia Henwood
Patrick Duffy; *Alternate*
Russ Lyons; *Guest*
Samaneh Ghanzafari Hashemi
Tyron Tsui
Xavier Ardez

Regrets:

Alan Davis
Brett Favaro; *Dean*
Nicole Tunbridge; *Alternate*
Casey McConill
Catherine Chow
Mary Hosseinyazdi
Michael Kiraly
Sepideh Tahriri Adabi

1. Approval of the Agenda of April 16, 2024

*It was **moved** (Mike Coombes), **seconded** (Patrick Duffy), **and carried THAT** the agenda be approved as distributed.*

2. Approval of the Faculty Council Minutes of March 19, 2024

*It was **moved** (Mike Coombes), **seconded** (Patrick Duffy), **and carried THAT** the agenda be approved as distributed.*

3. **Business Arising:**

- Nothing arising.

4. **Reports:**

a. **Chair's Report:**

- Thank you all for participating in the electronic vote to move two new course outlines through in time to make it to SSCC.
The following motions were approved by Faculty Council by electronic vote on April 9th:
 - **MOTION:** THAT Faculty Council approve the BIOL 1492 new course outline.
 - **MOTION:** THAT Faculty Council approve the MATH 2342 new course outline.

b. **Dean's Report:**

- Everyone will have seen the announcement about my secondment. This starts in September, and in the interim I remain fully engaged in my work as dean. I, and my office, will work hard to orient Amy to the position and I know she'll do a great job. The transition will be smooth and I really look forward to seeing what she will do in the role during this time. As for the climate strategy, folks will hear more from me in September on this.
- Summer enrollment is nice and strong. Great job to everyone for getting the word out and promoting their programs.
- Reminder about the upcoming Faculty of the Whole meeting on May 3 – looking forward to seeing people there!

c. **Senate Reports:**

No report (no meeting since last Faculty Council meeting).

- **Senate Standing Committee on Program Review (SSCPR):**

- Summary of proposed changes to AC3, program review policy and procedure:
- Frequency and length of program review:
- The Provost is proposing that all degree and non-degree programs be reviewed every five years as the quality of programming is equally important regardless of credential length (currently non-degree programs are reviewed every seven years and degree programs every five years). Additionally, this change aligns with KPU's direction towards offering additional shorter credential programs. To clarify, this would mean that there should be no more than five years between the approval of a program's quality assurance plan and the beginning of the next program review cycle.
- The quality assurance plan (QAP) should be approved within 24 months of the start of the program review process. (Typically, it takes 16-20 months for the curriculum review, self-study, external review, and QAP, but a buffer of 4 months is being added to allow for unexpected delays.)
- So, to summarize:
no more than two years for approval of QAP, followed by no more than five years before the start of the next program review cycle.

- Compliance:
- It is proposed that the above points will be used to define compliance with the policy. So, a program will be considered to be in compliance with AC3 if:
The quality assurance plan is approved within 24 months of the program review starting, and the next program review is started no later than five years after approval of previous QAP.
- The Provost will decide on the appropriate action should a program not be in compliance with this policy and procedure.

- **Senate Standing Committee on University Budget (SSCUB):**
 - Nothing to report.

- **Senate Standing Committee on Academic Planning and Priorities (SSCAPP):**
 - No meeting since the last Faculty Council.

- **Senate Standing Committee on Curriculum (SSCC):**
 - Key factors of direct relevance to Science:
SSCC approved Brewing's proposed admission change (replacing portfolio with letter of intent), and also including GEOG 1105 into the Associate of Science framework.
Additionally, we now have a STAT designation for courses! And the first course to use it will be STAT 2342, replacing MATH 2341, although some housekeeping remains on bringing that to Senate.
 - At past Faculty Council's Allyson updated everyone on the "Pathways working group" which was looking at Pathways courses and what can lead to success in them. Part of this group's findings was that there were some classes that had very high DFW rates for "Pathways" students, and so we should look at whether those are appropriate classes for the Pathway.
Well, at SSCC a recommendation came down to create a "Senate Pathway Subcommittee" akin to the SWIC or QUANT committees, which would be a consultative body that would help make recommendations on additions or subtractions from the pathway.

MOTION: That Faculty Council delegate the authority to approve program changes necessitated by the change of name for MATH 2341 to STAT 2342 to the Science Curriculum Committee.

Moved: Allyson Rozell, **seconded:** Mike Coombes, **Carried.**

- **Senate Standing Committee on Research (SSCR):**
 - No meeting since the last Faculty Council.

- **Senate Standing Committee on Teaching and Learning (SSCTL):**
 - Upon the recommendation of the Accessibility Committee, SSCT&L discussed the possibility of auto-generating captions for Kaltura videos. Currently, captions can be generated on a per-video basis, but this is a manual process. AVP Teaching & Learning collected a number of questions from the committee, will consult with her

team, and bring responses to the next SSCT&L meeting (April 25). I invite any feedback on this change from the members of Science Faculty Council.

- Following up on the extensive work of the Pathways Working Group, SSCT&L reviewed the process for approving a Pathways course, and will make a recommendation to SSCC in due course.

d. Science Committee Reports

- **Curriculum Committee:**

- Approved two new courses (BIOL 1492 and STAT 2342) and revision to MATQ 1099

- **Academic Planning and Priorities:**

- Committee members should be consulting with their departments regarding space needs, specifically for student research projects.

Also, AP&P should be in the loop for program development and revisions, I believe we'll be generating a short list of questions, including regarding sustainability and indigenization, that should come to AP&P in the early stages of program development/revision.

- **Research:**

- Nothing to report.

- **Nominations and Governance:**

- Nothing to report.

5. New Business:

- Nothing arising.

Meeting adjourned by Chair at 4:51 PM

Date of next Faculty Council: May 21, 2024