

**FACULTY COUNCIL**  
**Tuesday, January 16th, 2024**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

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## AGENDA

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1. Additions/Approval of Agenda
2. Approval of Minutes from May 16, 2023
3. Business Arising from the Minutes?
4. Reports
  - a) Chair's Report - (Allyson Rozell)
  - b) Dean's Report - (Brett Favaro)
  - c) Senate Reports
    - i) Senate - (Fergal Callaghan)
    - ii) Standing Committee on Program Review – (Fergal Callaghan)
    - iii) Standing Committee on University Budget – (Fergal Callaghan)
    - iv) Standing Committee on Academic Planning and Priorities – (Allyson Rozell)
    - v) Standing Committee on Curriculum – (Brett Favaro)
    - vi) Standing Committee on Research – (Brett Favaro)
    - vii) Standing Committee on Teaching and Learning – (Catherine Chow)
    - viii) Standing Committee on Policy – (Allyson Rozell)
  - d) Committee Reports
    - i) Curriculum – (Brett Favaro)
    - ii) Academic Planning and Priorities – (Allyson Rozell)
    - iii) Research – (Allyson Rozell)
    - iv) Nominations and Governance – (Michael Coombes)
    - v) New Business?
5. *Guest – (Larissa Petrillo and Zakiya Housil)*  
*Work-Integrated Learning (New guidebooks and learning outcomes)*

**Date of Next meeting February 20, 2024**



**FACULTY COUNCIL**  
**Tuesday, December 19<sup>th</sup>, 2023**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

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**Meeting Minutes**

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**Attendees:**

Brett Favaro; *Dean*  
Jeff Dyck; *Assoc. Dean*  
Erika Eliason; *Assoc. Dean*  
Ashley Schneider; *Recording*  
Allyson Rozell; *Chair*  
Mike Coombes; *Vice-Chair*  
Alex Lyon  
Catherine Chow  
Cameron Lait  
Christina Iggulden  
Christian Lange  
Laura Bryce  
Layne Myhre; *Guest*  
Nick Inglis  
Martina Solano Bielen  
Megan Marcotte; *Guest*  
Melissa Bodner  
Melissa Drury  
Muskandeep Kaur  
Nadia Henwood  
Rebecca Harbut; *Guest*  
Russ Lyons; *Guest*  
Samaneh Ghanzafari Hashemi  
Tyron Tsui

**Regrets:**

Alan Davis  
Fergal Callaghan  
Kaylee Magee  
Michael Kiraly  
Michael Adams  
Mary Hosseinyazdi  
Casey McConill  
Xavier Ardez  
Nicole Tunbridge

**1. Approval of the Agenda of December 19, 2023**

*It was **moved** (Mike Coombes), **seconded** (Catherine Chow), **and carried THAT** the agenda be approved as distributed.*

**2. Approval of the Faculty Council Minutes of November 21, 2023**

*It was **moved** (Mike Coombes), **seconded** (Laura Bryce), **and carried THAT** the agenda be approved as corrected.*

- Notes from the November Senate meeting were corrected regarding University Budget.

**3. Business Arising:**

- Nothing arising

**4. Reports:**

**a. Chair's Report:**

- The memo to Faculty of Arts regarding the Double Minor degree was sent. A note was also sent to the Provost regarding our support for the Research and Scholarly Activity Fund pilot.
- We regularly get requests for people who want to speak at Faculty Council meetings. In order to make the meetings less onerous on everyone, we want to restrict the meetings to matters of governance. So, for January, we will try having an "after-meeting", kind of like Senate Engage. We'll have our regular governance meeting at 4:15 and try to get all the business done by 5:15. So then we'll close the business meeting, and have a special meeting (in this case on Work-Integrated Learning) to which everyone in Science will be invited.

**b. Dean's Report:**

- We're moving forward with the formalities of updating our name to Faculty of Science. This will occur in 2 steps on the webpages as we don't want any broken links.
  - Please start ordering materials with the new name on it.
  - our "short name" should be "Science"
- Some of the rules around dual credit offering will be relaxing, which expands out ability to offer more dual credit options.
  - More information will come when available, but for now please think about what we might like to increase in offerings for dual credit in the future
- If you are aware of a field school or an international opportunity that would pair really well with your program please let us know. We have been discussing Science's presence in this area with International and there are lots of opportunities to be availed.
- We have begun a more structured Ed planning process. Would like to shout out and day thank you to everyone's contributions to this, first of all to the chairs, for following and doing it.
- Big shout out to acknowledge the hard work that this Faculty has been doing. You are all doing a great job and it is greatly appreciated, and noticed across the university.

**c. Senate Reports:**

Paul Adams was appointed to the Presidential Search Advisory Committee, which will be looking for a replacement for Alan Davis.

- **Senate Standing Committee on Program Review (SSCPR):**
  - Physics for Modern Technology and Brewing had their Quality Assurance plans approved. Biology had their Annual Follow-up report approved. And CADD plans to launch their review in Spring 2024.
  
- **Senate Standing Committee on University Budget (SSCUB):**
  - Nothing to report
  
- **Senate Standing Committee on Academic Planning and Priorities (SSCAPP):**
  - The Diploma in Applied Business Technology was discontinued, effective September 1, 2024. It has not been offered for the last 5 years.
  - The Provost's Curricular Action Plan for Generative Artificial Intelligence was presented
  
- **Senate Standing Committee on Curriculum (SSCC):**
  - Big update was also the Provost's Curricular Action Plan for Generative Artificial Intelligence was presented
  
- **Senate Standing Committee on Research (SSCR):**
  - Voted to rename KPU's 'White Paper on Research and Scholarship' to the 'KPU Research Advancement Strategy'. This is a much more inclusive name in recognition of the fact that the term "White Paper" is considered highly problematic among the Indigenous communities owing to a Federal White Paper in the sixties.
  
- **Senate Standing Committee on Teaching and Learning (SSCTL):**
  - Office of Planning and Accountability presented some data regarding DFW rates.
  - Pathways working group report was presented and has been forwarded to SSCC.
  
- **Senate Standing Committee on Policy (SSCP):**

The omnibus plan for making changes to allow for graduate studies is moving forward. The following existing policies and procedures were identified as in need of revision via the omnibus approach:

- AC9 Skills and Outcomes Policy
- Draft Procedure AC13 Minimum Qualifications for Faculty Members (AC13 Workflow)
- Draft Policy ST6 Academic Standing
- ST11 Attendance and Participation in Course Policy
- Draft Procedure ST 12 Academic Renewal
- Draft Procedure ST 13 Course Withdrawal

The policies will be posted on the KPU Policy Blog for a three-week Phase Two Posting in spring 2024.

**d. Committee Reports**

- **Curriculum Committee:**

- *Program Change Proposal: Bachelor of Science Major in Biology was presented*

**MOTION:** THAT Faculty Council approves the Program Change Proposal: Bachelor of Science Major in Biology, and the Bachelor of Science Major in Biology (honours), as well as the associated new course outline.

**Moved:** Mike Coombes **Seconded:** Laura Bryce; **Motion Carried.**

- *Program Change Proposal: Bachelor of Applied Science in Sustainable Agriculture was presented*

**MOTION:** THAT Faculty Council approves the Program Change Proposal: Bachelor of Applied Science in Sustainable Agriculture, and associated new course outlines.

**Moved:** Mike Coombes **Seconded:** Catherine Chow; **Motion Carried.**

- **Academic Planning and Priorities:**

- Reviewed the same program proposals as presented at Science Curriculum committee

- **Research:**

- Nothing to report

- **Nominations and Governance:**

- We still have a vacancy that can be filled from a department not currently represented on the committee.

**5. New Business:**

- Nothing arising.

***Meeting adjourned by Chair at 5:03 PM***

**Date of next Faculty Council:** February 20, 2024