

## Inviting Family or Friends to Visit Canada

For more info, visit [www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/letter-invitation.html](http://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/letter-invitation.html)

### The application for inviting your family or friends must be submitted online through the Canada Immigration website

If a family member or friend wants to visit you in Canada for either your convocation or just a vacation, they will need to apply for a Temporary Resident Visa (TRV). Citizens of certain countries are exempt from TRV and only require an eTA to travel to Canada. Please visit the Canada Immigration website to check whether your family member or friend needs to apply for a TRV, <http://www.cic.gc.ca/english/visit/visas.asp>

If a valid TRV is required, you should send your friend/family member supporting documents. They need to include these documents in their TRV application

### The required documents include:

- Copy of study permit
- Copy of your passport
- An official KPU Confirmation of Enrolment Letter
  - This can be downloaded from your Online-Self Service account. Check the following link for steps on how to print it, <http://www.kpu.ca/records/coe>
  - If you are inviting family/ friends to attend the **convocation** ceremony, please fill the Confirmation of Enrolment (COE) Special Purpose Request form found at [www.kpu.ca/ses/forms](http://www.kpu.ca/ses/forms)
- Proof of your available funds (if you are paying for their visit)
- Letter of invitation written by you (*please see the back side of this page for a sample invitation letter*)
  - Some visa offices may require that your letter be notarized by a Notary Public. Check with the visa office that is processing the application to find out if you need to do this.
  - You must include the following information in your invitation letter:

#### About the person being invited:

- ✓ Complete name (First, Middle and Last)
- ✓ Date of birth
- ✓ The person's address and telephone number
- ✓ Your relationship to the person invited
- ✓ The purpose of the trip
- ✓ How long the person you are inviting intends to stay in Canada
- ✓ Details on accommodation and living expenses
- ✓ The date the person you are inviting intends to leave Canada

#### About Yourself:

- ✓ Complete name (First, Middle and Last)
- ✓ Date of birth
- ✓ Address in Canada
- ✓ Telephone number in Canada
- ✓ Occupation (student)

In addition, your friends/family must provide **proof of economic** and **social ties to their home country**. The stronger the ties, the higher the chance of successfully proving they will leave Canada after their visit.

- Examples of **economic ties** include bank statements, proof of financial investments, a letter of employment, and/or proof of property ownership, etc.
- Examples of **social ties** include evidence that family members back home depend on them for financial/other support, proof that they must return home after their visit to Canada in order to meet their social obligations to their family members or community, etc.

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### Sample Invitation Letter

*The following information is only a guide. You must write the letter of invitation yourself. Some visa offices may require that your letter be notarized by a Notary Public. Check with the visa office that is processing the application to find out about this.*

Canadian Consulate General  
India

December 3, 2018

I am writing this letter to support the visitor visa application of my parents. My father, \_\_\_\_\_, (born, February 4, 1960) and my mother \_\_\_\_\_, (born January 1, 1969) and they live at 23/17, Mayfield Road, India. Their home phone is 63-153 03157.

They would like to visit me in Canada as they have not seen me for about one and a half years. They intend to stay with me at my home for two months, from Month XX, 20XX. Housing will be provided by me and my parents will manage their living expenses.

I am currently an international student at Kwantlen Polytechnic University in Surrey. Attached is my confirmation letter from Kwantlen, a copy of my passport and valid study permit. My date of birth is February 10, 1990. I live at 1555 – No 3 Road, Richmond, V5N 5Z9. My phone number is 604-XXX-4444 and my email address is [aman@kwantlen.net](mailto:aman@kwantlen.net) and [aman05@XXXX.ca](mailto:aman05@XXXX.ca)

Thank you in advance for consideration of my parents' application.

Sincerely,

Aman Perera

**Any questions? Come see us!**

KPU International  
Richmond 1400, Surrey Cedar Building 1145  
[www.kpu.ca/international](http://www.kpu.ca/international)