Date: December 9, 2016  
Time: 1:00pm – 2:30pm  
Purpose: Meeting  
Meeting Lead: Dr. Alan Davis  
  
**PDEC Meeting Minutes**

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| **Attended:** | **Regrets:** |
| Alan Davis President & Vice Chancellor / Chair | Kari Michaels |
| Romy Kozak Director of Diversity: Associate Dean, Faculty of Arts | Kimberley McMartin |
| Fabio McLeod Graduate Intern, Office of the President | Catherine Kruger |
| Jas Parmar Director, Compensation, Health & Benefits | Darlene Willier |
| Josephine Chan Special Assistant to the Provost on Policy & Academic Affairs | Renu Seru |
| Ann Marie Davison Faculty Member – Biology Department | Zahid Dossa |
| Joshua Mitchell Senior Director, Student Affairs | Natasha Lopes |
| John O’Brian Cloverdale Assembly Coordinator | Tanvir Singh |
| Jennifer Au Senate Vice Chair | Joanne Saunders |
| Valerie Newton APPD – Instructional Associate | Nancy Dhillon |
| Stuart McIlmoyle Associate Vice President, International |  |

1. Call to Order – 1:00pm  
2. Agenda adopted – no amendments  
3. Minutes adopted – no amendments  
4. Director of Diversity Report  
5. Business Arising from Previous Meeting  
  
Business Arising:  
 5.1 **Progress on Action Items from Previous Meeting** Listed for reference regarding progress and updates going forward.  
  
**ACTION: Dr. Davis** will discuss Cedar Courtyard painting and identify additional possible spaces and opportunities for acknowledgement of KPU communities with Craig Regan (Facilities)  
**ACTION: Dr. Davis** will discuss the display of First Nations art with Provost Dr. Ferreras. **ACTION: Dr. Davis** will bring suggestion of plaques acknowledging First Nations territories to PUE.  
**ACTION: (URGENT): Dr. Davis** will talk to Craig Regan re: a wheelchair accessible bathroom for the 3rd floor in Richmond.  
**ACTION: Dr. Davis** will follow up with appropriate parties to ensure facilities under construction (3 Civic Plaza, Wilson School of Design) are factoring in principles of inclusivity.   
  
6. New Business  
 6. **Action Items from December 9th, 2016 Meeting**  
  
**ACTION:** **Fabio** will discuss aboriginal art with Natalie Walker RE: Aboriginal Advisory Committee.   
**ACTION:** **Fabio** will look into the cost of plaques for each campus. We are looking for a standard plaque with a blanket statement of territorial acknowledgement.  
**ACTION: Fabio** will search for the Aboriginal blanket that was used in an event years ago and find where it is currently located. **Romy** may have a contact within the sociology department.  
**ACTION: Fabio** will organize and coordinate sponsorship applications for the January 1st, 2017 call.  
**ACTION:** **Romy** met with Joanne Saunders regarding the lack of territorial acknowledgement on the About Us page of the KPU website. Romy will follow up with Joanne Saunders.  
**ACTION:** **Romy** can meet with Sunita Wiebe and/or she can be invited to attend a PDEC meeting.  
**ACTION:** **Romy** will be attending Faculty Council meetings (December / January)  
**ACTION:** **Romy** will meet with Ruth Fraser, the new director for SSD (Services for Students with Disabilities).  
**ACTION: Dr. Davis** willlook into power doors on one person washrooms.  
  
 6.1 **Review Academic Plan Progress Report**The review of the Academic Plan Progress Report raised a successful discussion about learning outcomes, providing more choice with courses, allowing for more involvement in the design of their own programs, encouraging and supporting mature learners and providing more flexibility in course selection. Key concepts that were discussed regarding courses were curriculum, delivery and flexibility. Further, given the example that the engineering certificate enrolment is not where it was expected to be, there was a broader discussion about programs thinking about accessibility and outreach.   
  
 6.2 **Review KPU Awards List**It was determined that the KPU Awards list is helpful as a list of donor funded awards. However, to draw from the bigger picture we need to look at the “big data perspective.” Through a larger analysis we can better track awards and improve our understanding of the people who are receiving awards. Joshua Mitchell discussed specifics regarding amounts for students with disabilities, bursary programs, emergency bursaries, entrance scholarships for aboriginal students and government assistance. Mitchell has organized a team that will analyze the data and will be able to report at a future meeting. It was suggested that a report could potentially be complete in April.  
  
 7. **2016/17 Action Plan**1. Further KPU Trans-Inclusivity initiatives (Washrooms, Admissions, Registration, etc.)   
2. Inclusion of HR 15/C.15 Policy Review in All Course Syllabi  
3. Support for Academic Plan Implementation  
4. Accessibility Research (DAMN)  
5. Further Community Dialogues  
 - **Romy** is currently in the process of attending Faculty Council Meetings to create awareness and answer questions.  
6. Improve Focus on Indigeneity  
7. Student Services (Resources, Athletics)