PDEC Meeting Minutes

February 22, 2016

Surrey Main Boardroom

11am – 12:30pm

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| Attending | Regrets |
| Alan Davis | Joanne Saunders |
| Diane Naugler | Valerie Newton |
| Josephine Chan | Stuart McIlmoyle |
| Darlene Willier | Jas Parmar |
| Harry Gray | Renu Seru |
| Jennifer Au |  |
| Kimberly McMartin |  |
| John O’Brian |  |
| Ryan Moriarty |  |
| DAMN Representatives |  |
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1. Called to Order – 11:00am
2. Adoption of the Agenda
3. Approval of the Minutes
4. Action Plan / Business Arising from Previous Meeting:

- Resolved to have RYAN post the action plan to the website so members can see ongoing projects for the year.

- Resolved to have RYAN add it to the agenda for future meetings as well.

4.1 Sponsorship and Budget

- A final draft of the Sponsorship application form was presented before the committee.

- A few changes were suggested and included from last meeting, and the final version is now up for approval.

- The committee resolved to attempt to launch this as soon as possible with a deadline of MAY 1st for the first round of applications.

- RYAN and DIANE would contact CORRY ANDERSON-FENNELL about communicating this and would report back NEXT MEETING.

4.2 Religious Accomodations

 - The policy is ready to go.

- ALAN would investigate the exact meaning of the phrase “reasonable steps”. Will take this topic to Sal and the Deans to discuss.

4.3 Course Outline Policy Inclusion

 - Policy is now posted on the Policy Blog for the six week review

 - Commenting closes on March 22.

 - JOSEPHINE confirms that there should be no further trouble moving forward following the comments closing, but will keep us informed.

5. Director of Diversity Report

 - DIANE has a seat at the Senior Director for Student Services search.

 - JANE FEE will be at the April meeting to discuss, among other things, the positive space initiatives at KPU.

 - DIANE will be at the next two meetings, but not beyond. A conversation about a replacement is imminent.

6. New Business

6.1 PICS FUNDRAISER

 - People should go to this.

6.2 Diane is Leaving

 - If anyone has a suggestions for the position of Director of Diversity they should come forward. DIANE and ALAN will meet and discuss in the near future.

 - Will address progress NEXT MEETING.

7. Goodness and Wellbeing

8. Adjournment – 12:30