

## SENATE STANDING COMMITTEE ON LIBRARY

**Regular Meeting**  
**Wednesday, May 8, 2024**  
**10:00 a.m. – noon**  
**MS Teams Online**

### AGENDA

1. Call to Order and Territorial Acknowledgement ..... Catherine Schwichtenberg 10:00
2. Approval of Agenda
3. Approval of Minutes, March 13, 2024
4. University Librarian’s Report ..... Todd Mundle 10:05
5. Items for Discussion
  - 5.1. Strategic Plan Update..... Todd Mundle 10:20
6. Adjournment

## SENATE STANDING COMMITTEE ON LIBRARY

### Minutes of Regular Meeting

March 13, 2024

10:00 a.m. – noon

MS Teams Online

Voting Member:9 Quorum: 5 members		
Allison Richardson Chris Burns, Vice-Chair Elise Strand	Erin Ashenhurst Jennifer Williams, Chair John Singh	<b>Non-voting</b>
		Amanda Grey Catherine Schwichtenberg Todd Mundle
Absent	Senate Office	Guests
Alan Davis Diane Purvey Guntas Kochar John Shephard Karen Meijer	Maggie Ding (recorder) Michelle Molnar	

### 1. Call to Order and Territorial Acknowledgement

The Chair, Jennifer Williams, called the meeting to order at 10:02 am.

### 2. Approval of Agenda

**Erin Ashenhurst moved the agenda be confirmed as circulated.**

**The motion carried.**

### 3. Approval of Minutes, November 15, 2023

A capitalization error was noticed on page 2 of the meeting minutes: in the second paragraph under agenda item 4.3, 'the Learning Centre' should be corrected to 'The Learning Centre.' This correction was acknowledged and recommended for amendment.

**Chris Burns moved the minutes be accepted as amended.**

**The motion carried.**

### 4. Chair's Report

The Chair started the meeting by encouraging members to reach out with any questions, concerns, or suggestions between meetings, as she has recently assumed her role as chair. She also confirmed that, with prior notice to the committee, the library Student Ambassadors can attend the committee meetings as observers.

## **5. University Librarian's Report**

Todd Mundle, University Librarian, presented highlights from his written report. He was pleased to inform the committee that the University will host the [Workshop for Instruction in Library Use](#) (WILU), Canada's premier conference on information literacy and library instruction, from May 15<sup>th</sup> to 17<sup>th</sup>, 2024, at the Richmond campus. Additionally, Todd provided the committee with a positive overview of the budget situation, addressing funding for staffing requests, capital items, and extended exam hours for both the spring and summer terms.

## **6. Items for discussion**

### **6.1. Strategic Plan Update**

Todd Mundle will provide the group with a final report in May.

### **6.2. Update on Committee Membership**

In continuation of the discussions from the last meeting, Senate Vice-Chair Catherine Schwichtenberg revisited past minutes and consulted with the AVP, Teaching and Learning. She provided an update on the suggestion to replace the non-voting member position currently held by the Representative, Open Education, with a non-voting member position for the Representative, Teaching and Learning Commons. After deliberation, the committee mutually recommended that the Open Education position remains unchanged. The committee will review the full mandate and membership in the fall.

### **6.3. Library Hours – Student Request**

Todd Mundle reported that one of the student representatives on the Board of Governors, Ishant Goyal, requested an extension of hours on weekends and on Friday nights. The Library is considering the possibility of implementing extended or more unified hours for the fall semester and assessing the cost implications of these changes.

## **7. Adjournment**

The Chair informed the committee that she and the Vice-Chair will both be on vacation in May; she expressed her gratitude to Catherine, who has kindly agreed to chair the next meeting on May 8<sup>th</sup>.

The meeting adjourned at 10:36 a.m.

# 2021-2023 KPU Library Strategic Plan – Operational Overview

ver. Final (May 2024)

## Summary of Actions

GOAL	Number of Actions and Activities	Status of Activities to meet Actions	
Create Innovative Spaces and Services	3 actions 24 activities	100% complete - 14 activities 75% progress - 1 activity 50% progress - 1 activity 40% progress - 1 activity	25% progress - 1 activity 20% progress - 1 activity 10% progress - 2 activities Not yet started - 3 activities
Deliver Excellent Library Instruction	4 actions 21 activities	100% complete - 12 activities 95% progress - 1 activity 80% progress - 2 activities 20% progress - 1 activity	10% progress - 1 activity 5% progress - 1 activity On hold - 1 activity Not yet started - 1 activity
Indigenize Library Practices and Inspire Reciprocal Reconciliatory Relationships	6 actions 28 activities	100% complete - 23 activities 85% progress - 1 activity 70% progress - 1 activity	60% progress - 1 activity 40% progress - 1 activity 5% progress - 1 activity
Support Research Advancement at KPU	4 actions 21 activities	100% complete - 8 activities 40% progress - 1 activity 20% progress - 4 activities	10% progress - 5 activities On hold - 3 activities
Invest in Relationship Building with our Communities	4 actions 19 activities	100% complete - 11 activities 50% progress - 3 activities 25% progress - 1 activity	10% progress - 2 activities 5% progress - 1 activity Not yet started - 1 activity
Collections and Open Education	6 actions 25 activities	100% complete - 17 activities 75% progress - 1 activity 50% progress - 3 activities	25% progress - 2 activities 20% progress - 1 activity 10% progress - 1 activity
<b>Totals</b>	<b>27 actions</b>  <b>137 activities</b>	<b>Breakdown of activities:</b>  100% complete - 85 activities (62% overall) 50 - 99% progress - 15 activities (11% overall) 25-49% progress - 7 activities (5% overall) 1 - 24% progress - 21 activities (15% overall) Not yet started- 5 activities (4% overall) On Hold - 4 activities (3% overall)	

# GOAL 1

## Create Innovative Spaces and Services

1.1 Design effective and inclusive services and improve digital learning experiences across all environments	Target/Notes	Progress
Extend online research support	Develop and test a drop-in virtual reference desk (Zoom a Librarian) service. Service has been evaluated and uptake has not been high. Looking at incorporating in a different way.	<b>100% complete</b>
Create instructional subject videos	Enhance the library instruction program with asynchronous videos. 72 videos created.	<b>100% complete</b> <b>Ongoing</b>
Ensure all instructional videos are accessible	To support people with visual impairments and to tidy up computer generated captions.  Offering librarian and staff training regarding descriptive video, etc.	<b>Not yet started</b>
Create instructional services videos	Enhance the use of library services with instructional videos.  UPDATE: First video created: <a href="https://media.kpu.ca/playlist/dedicated/127246/0_maxg2y6e/">https://media.kpu.ca/playlist/dedicated/127246/0_maxg2y6e/</a>	<b>UPDATED</b>  <b>25% complete</b>
Improve access to services for students	Use digital technology to improve access to services for students.	<b>100% complete</b> <b>Ongoing</b>
Reduce barriers by reducing fees	Remove fines for general collection materials	<b>100% complete</b>
Create inclusive washroom signage	Inclusive washroom signage now at Surrey Campus Library.	<b>100% complete</b>
Allow preferred name for library card	Preferred name option now available for card printing and digital records.	<b>100% complete</b> <b>Ongoing</b>
Enhance and expand accessible technology offerings	5 White Noise Machines purchased (Surrey (2), Langley (1), Richmond (1), Cloverdale (1)) to support students with ADHD and others who benefit from white noise while studying.  Accessible laptop loan process clarified to ease student access.	<b>100% complete</b> <b>Ongoing</b>
Develop EDIA (Equity, Diversity, Inclusion and Accessibility) focused display calendar.	Library Staff choose which EDIA related displays they want to put up each month. A variety of options have been provided which include Indigenous topics, mental health, disability, celebrating multiple cultures, LGBTQ2IA+, and more.	<b>100% complete</b> <b>Ongoing</b>
Expand Wellness collection and space	Further develop the wellness collection by enhancing the space at Surrey and extending the collection to other campuses.  <b>UPDATE:</b> Wellness space has been enhanced at Richmond	<b>UPDATED</b>  <b>75% progress</b>

Incorporate subject terms from Homosaurus to bibliographic records to enhance discoverability of LGBTQ+ resources.	Add subject headings from Homosaurus, an International LGBTQ+ Linked Data vocabulary, where appropriate. These headings are intended to function as companion to Library of Congress subject headings. Homosaurus headings are added manually to LGBTQ+-related materials.	<b>UPDATED</b>  <b>40% progress</b>  <b>Ongoing</b>
<b>1.2 Ensure equitable and accessible services to students on and off campus</b>	<b>Target/Notes</b>	<b>Progress</b>
Semester loan laptops for students	Implement semester laptop loan services for students. Started Fall 2020 but had to reduce number of available laptops for Fall 2021 semester.  Semester loans to end with Summer 2023, loan period to convert to 1 day to provide greater access to resources.	<b>100% complete</b>
Accessibility audit of library specific digital platforms.	Check library specific platforms for digital accessibility. Libguides, catalog, digital vendors, etc. and make a list of recommendations to enhance accessibility.  <b>UPDATED:</b> Started in 2024	<b>UPDATED</b>  <b>10% progress</b>
Accessibility of all modes of reference services	Review various modes of reference and establish best practices for ensuring accessibility; provide training to reference librarians	<b>20% progress</b>
Review Academic Integrity Badge for accessibility	Consultation with students regarding Academic Integrity Badge accessibility. Improvements to be integrated into UK revised badge. (Relates to 2.3 - with UK).	<b>100% complete</b>
Accessibility audit of KPU wide digital platforms.	Check with Trina Prince regarding the accessibility of KPU wide platforms like Zoom, Teams, Kaltura, etc. Make a list of recommendations to enhance accessibility.  <b>UPDATED:</b> Started in 2024	<b>UPDATED</b>  <b>10% progress</b>
Accessibility audit of the 4 library physical spaces.	Make a list of recommendations to enhance accessibility.	<b>Not yet started</b>
Attend Accessibility Committee	Attending Accessibility Committee meetings to support the creation of a KPU Accessibility Plan that includes the Library.	<b>100% complete</b>  <b>Ongoing</b>
Create Accessible Scans as part of Scan.Link.Open	KPU employees will supplement the accessible scanner images with alt text as needed. This service would be available for any print material at KPU.  <b>UPDATE:</b> OCR scanning module purchased; soft implementation of OCR documents in SLO in 2024.	<b>UPDATED</b>  <b>50% progress</b>  <b>Ongoing</b>

1.3 Expand and Improve spaces for active learning and collaboration	Target/Notes	Progress
Define and create learning zones at Surrey Campus Library	<p>Establish learning zones to create an empowering space that suits a range of learning and collaboration styles; that visually communicates and enables students to self-manage and improve their experience in library space.</p> <p>Worked with Marketing and Facilities to create Zone signage at Surrey Campus Library.</p>	<b>100% complete</b>
Define and create learning zones at Cloverdale, Langley and Richmond Libraries	<p>Establish learning zones to create an empowering space that suits a range of learning and collaboration styles; that visually communicates and enables students to self-manage and improve their experience in library space.</p> <p>Worked with Marketing and Facilities to create Zone signage and it has now been added to all campus Libraries.</p>	<b>100% complete</b>
Space Planning for the Library	Develop a 5 year coordinated space use plan for all campus libraries.	<b>Not yet started</b>
Student Artwork in the Library	<p>Acquire and display artwork from diverse KPU Students. Source artwork, find funding, then purchase and display artwork. In the planning stage.</p> <p><b>UPDATE:</b> Library Art Committee created; first year of leased artwork has been completed and with one time money, second year selection process is underway</p>	<p><b>UPDATED</b></p> <p><b>100% complete</b></p> <p><b>Ongoing contingent upon budget</b></p>

## GOAL 2

### Deliver Excellent Library Instruction

2.1 Establish a clear and sustainable plan for KPU Library's teaching program, under the coordination of a Teaching and Learning Librarian*	Target/Notes	Progress
Creation of Student Success Librarian position	<p>The Student Success Librarian started in July 2022. Slightly different than a Teaching and Learning Librarian position, the Student Success Librarian works towards developing and facilitating student engagement programming to orient a wide variety of new students toward strong information literacy skills.</p> <p>This position is working on creating sustainable resources and goals for the Library's teaching program, but also has an outreach component for student success initiatives.</p>	<b>100% complete</b>

Develop and oversee the implementation of a Teaching & Learning Strategic Plan	<p>A sustainable plan to a maximum number of students in core courses with minimum duplication while communicating the library's instructional role and value to the university.</p> <p>A draft report has been prepared and recommendations have been reviewed.</p>	<b>80% progress</b>
Create new online instructional booking form listing full range of instructional modes	New form to improve workflow and provide a list of all instructional modes.	<b>100% complete</b>
Promote instructional options available	<p>Promote the range of instructional options available through both broadcast messages from Library as well as outreach by liaison librarians</p> <p>Library Instruction webpage now provides info on full range of instructional options, information literacy information, link to the new instruction booking form, and all asynchronous content.</p> <p><b>UPDATE:</b> Instruction page completed and now maintained by Student Success Librarian.</p>	<p><b>UPDATED</b></p> <p><b>100% complete</b></p> <p>Ongoing</p>
<b>2.2 Evaluate our teaching program on an ongoing basis and incorporate best practices supported by research</b>	<b>Target/Notes</b>	<b>Progress</b>
Program evaluation	Evaluation will be more of a focus in the future.	<b>On hold</b>
<b>2.3 Improve the student learning experience through the effective use of innovative instructional technology</b>	<b>Target/Notes</b>	<b>Progress</b>
Doing Research Tutorial Digital Badge	<p>Develop digital badge for Doing Research tutorial.</p> <p><b>UPDATE:</b> Superseded by Library Research Tutorial which is completed and badged.</p>	<p><b>UPDATED</b></p> <p><b>100% complete</b></p>
APA Citation Tutorial digital badge	<p>Develop digital badge for APA Citation Tutorial. Started Spring 2022 but with reworking the Academic Integrity tutorial, this may become part of a citing/writing tutorial instead; preliminary talks with English faculty and Learning Centre.</p> <p><b>UPDATE:</b> decision to rework the APA pressbook as an online badged module; goal to submit to Digital Badge Committee in July; soft launch fall 2024.</p>	<p><b>UPDATED</b></p> <p><b>80% complete</b></p>
Explore additional "stackable" (modular) reference tutorials	<p>Add "stackable" (modular) reference tutorials, ideally linked to a digital badge. Developing comparison chart of current main tutorial creation tools; reviewing implementation at other universities.</p> <p><b>UPDATE:</b> future modules to be linked to Library Research Tutorial badge.</p>	<p><b>UPDATED</b></p> <p><b>10% progress</b></p>



Admin Access to Instruction Platforms	Provide administrative level permissions to LibGuides, Moodle, etc. to a teaching librarian.  LibGuides and LibWizard access provided but not Moodle.	<b>100% complete</b>
Embedding LibGuides into Moodle	Integrate subject and course LibGuides into Moodle courses, ideally in an automated way. Teaching and Learning Commons had concerns about this integration in the past. Inconsistent use of groups vs types affecting usage statistics collection.  Moodle metadata issue so can't be automatically done but now much easier. Still requires some final testing before sent out to faculty.	<b>95% progress</b>
Embedding H5P into Moodle Gradebook	Be ready to implement H5P integration with Moodle gradebook with upgrades to Moodle v3.10.	<b>Not yet started</b>
New Academic Integrity tutorial	Collect student feedback on current content and accessibility. Work with Academic Integrity team on content revision.  <b>UPDATE:</b> New Moodle course created and new badge launched September 2023.	<b>UPDATED</b>  <b>100% complete</b>
Library Research Tutorial	Created in Moodle for integration with the Gradebook and new badging platform.  Built from Doing Research Pressbook 5 sections: Introduction to KPU Library, Exploring Sources, Finding Sources: The Basics, Finding Source: Advanced, Evaluating Sources  <b>UPDATE:</b> Badge issued Fall 2023.	<b>UPDATED</b>  <b>100% complete</b>
Citation Style Pressbooks	Create OER Pressbooks with H5P exercises for the main citation styles supported by the library (APA, MLA, Chicago). To be used as teaching support or independent self-paced study.	<b>100% complete</b>
<b>2.4 Collaborate with other service areas to deliver integrated supports for student learning</b>	<b>Target/Notes</b>	<b>Progress</b>
Long Night Against Procrastination	Partnership with the Library, Learning Centre and Kwantlen Student Association to provide writing, studying, and research support from KPU Librarians and Learning Centre Tutors, while also providing relaxation activities and food. Optional workshops and study breaks in the Library Lab run by both the Library and Learning Centre.	<b>100% complete</b>  <b>Ongoing</b>
Available Anytime Online Library Research Workshop	An online, self-paced Library research workshop hosted on the Learning Centre's website.  Designed in WordPress to be a 20-30 minute fully self-paced workshop for students to brush up on their library research skills.	<b>20% progress</b>

KPU 100 Library Module	A Library focused shell has been added into the Learning Centre's KPU 100 course for new students.	<b>100% complete</b> <b>Ongoing</b>
Collaboration with Academic Integrity Team	Regular update of content for Academic Integrity tutorial launched September 2023. Involvement with Academic Integrity Week and ICAI Day against Contract Cheating.  <b>UPDATE:</b> implemented library referral form as part of restorative justice approach for Academic Integrity breaches.	<b>UPDATED</b> <b>100% complete</b> <b>Ongoing</b>
	Creating information about appropriate use of Artificial Intelligence to be used by students as well as Learning Centre peers and strategists. Regular presence at Artificial Intelligence info booth.	<b>100% Complete</b> <b>Ongoing</b>
Collaboration with Academic Integrity Team and Learning Centre	Discussions on in-person workshops on writing and academic integrity.  <b>UPDATE:</b> in-person workshops put on hold due to lack of attendance for online drop-ins	<b>UPDATED</b> <b>5% progress</b>

## GOAL 3

### Indigenize Library Practices and Inspire Reciprocal Reconciliatory Relationships

3.1 Enhance Indigenous presence within library spaces and reduce colonial barriers within the institution.	Target/Notes	Progress
Create an Indigenous resource hub to ground our space with Indigenous voices and design (Surrey)	A completed hub where Indigenous and non-Indigenous KPU members can gather and learn.	<b>100% complete</b>
Create an Indigenous resource hub to ground our space with Indigenous voices and design (Richmond)	A completed hub where Indigenous and non-Indigenous KPU members can gather and learn.	<b>100% complete</b>
Create an Indigenous resource hub to ground our space with Indigenous voices and design (Langley)	A completed hub where Indigenous and non-Indigenous KPU members can gather and learn.	<b>100% complete</b>
Create an Indigenous resource hub to ground our space with Indigenous voices and design (Cloverdale)	A completed hub where Indigenous and non-Indigenous KPU members can gather and learn.  <b>UPDATE:</b> Waiting on carving from Lekeyten's grandsons before launching the space.	<b>UPDATED</b> <b>85% progress</b>
Add Indigenous presence with the zone signage design by Roxanne Charles	Sizable design features that situate KPU on Coast Salish lands. Signage has been installed in Surrey and Langley.	<b>100% complete</b>

Add Indigenous presence with Indigenous textile designs by KPU student Jennifer Lamont (Metis) both in the χ <sup>w</sup> əχ <sup>w</sup> éyám and beyond	Include Indigenous upholstery on various chairs that require reupholstering as part of general maintenance. Chairs are located on all 4 campus libraries.	<b>100% complete</b>
Add Indigenous presence with Indigenous-led mural	Mural featuring Indigenous woman at Surrey Campus Library. Collaboration with KDOCS and Brandon Gabriel, Indigenous Artist in Residence (Arts).	<b>100% complete</b>
<b>3.2 Elevate Indigenous authority within the institution; specifically, in relation to Indigenous Intellectual Property, Traditional Knowledge Keepers, and Indigenous Information Literacy</b>	<b>Target/Notes</b>	<b>Progress</b>
Create Indigenous Information Literacy video series and Pressbook	A completed video series and Pressbook readily used by KPU.	<b>100% complete</b>
Collaborate with Academic Integrity Office on a campus wide Academic Integrity plan that includes Indigenous Information Literacy	A campus wide Academic Integrity plan that includes Indigenous Information Literacy. Initial consultation only.	<b>5% progress</b>
Collaborate with Christina Page to offer Peer Tutor training on Indigenous Information Literacy	Instruction provided on a semester basis to Peer Tutors and supporting staff/faculty on Indigenous Information Literacy. First presentation to 20 tutors and supporting staff/faculty completed November 2021 but work is needed to revive it.	<b>100% complete</b> <b>Ongoing</b>
Collaborate with Office of Research Services to develop an AV release form that complies with UNDRIP/DRIPA with regards to Oral History, Traditional Knowledge, and Indigenous Intellectual Property	Worked with Indigenous lawyers and Office of Research Services to create form. The form to be used for the creation of Elder recordings to be housed at KPU Library.	<b>100% complete</b>
Develop Indigenous oral stories to be featured in the χ <sup>w</sup> əχ <sup>w</sup> éyám space	\$1000 PDEC funding received. Lekeyten & Gordon Cobb agreed to film. Filming complete and editing is in progress.	<b>70% progress</b>

3.3 Amplify Indigenous voices within KPU Library's collections and address the legacies of colonialism within the collection	Target/Notes	Progress
Purchase materials from Indigenous publishers	<p>Regularly make purchases from Indigenous publishers.</p> <p>400+ items have been purchased in 2021- 2022; approx. 200 - 250 items purchased in 2022 – 2023; \$5000 budgeted. Secured additional \$10,000 from the Office of Research Services in grant funding to support Indigenous and EDI (Equity, Diversity, and Inclusion) purchases for the 2023 – 2024 fiscal year.</p>	<p><b>100% complete</b></p> <p><b>Ongoing</b></p>
Include Indigenous Authors local subject term to easily identify Indigenous materials in the collection	<p>Evaluate print and ebook collection for Indigenous authors. Ebook collection assessment letters A - E. Over 1400 items are currently identified. All print titles are flagged by selectors and assessed by cataloguers on arrival.</p> <p><b>UPDATE:</b> up to 40% progress.</p>	<p><b>UPDATED</b></p> <p><b>40% progress</b></p>
Modify subject terms for materials about Indigenous Peoples to reflect reconciliation efforts	<p>Database work to alter all subject headings representing Indigenous Peoples in Canadian region. Headings and Authority records reflecting changes to Indigenous-related headings, from Library &amp; Archives Canada, are loaded monthly. Modified “Indians of North America” subject heading to “Indigenous Peoples” for Canada-related materials.</p> <p><b>UPDATE:</b> Completed and ongoing maintenance is underway.</p>	<p><b>UPDATED</b></p> <p><b>100% complete</b></p> <p><b>Ongoing</b></p>
Modify subject terms for naming of Indigenous groups to reflect reconciliation efforts	<p>Names of First Nations groups in Canada modified to include the names First Nations choose for themselves (as opposed to government names).</p> <p>First Nations groups in British Columbia modified.</p> <p><b>UPDATE:</b> continued progress.</p>	<p><b>UPDATED</b></p> <p><b>60% progress</b></p>
Use a Modified Brian Deer Indigenous Classification to organize materials in the ᑭᓄᓐᑭᓄᓐᑭᓄᓐ Indigenous Collection	<p>Adapt and modify Simon Fraser University's ICRC modified Brian Deer Classification (BDC) to fit KPU's collection.</p> <p><b>UPDATE:</b> KPU's modified BDC version review has been completed and ongoing maintenance is underway.</p>	<p><b>Updated</b></p> <p><b>100% complete</b></p> <p><b>Ongoing</b></p>
3.4 Inspire KPU Library faculty and staff to broaden their knowledge on Indigenous Peoples	Target/Notes	Progress
Email monthly updates with virtual learning opportunities	Discontinued monthly emails as COVID virtual offerings have declined. Now sending KPU events as they come up.	<p><b>100% complete</b></p> <p><b>Ongoing</b></p>

Add territorial acknowledge rotation added to library meetings	Territorial acknowledgements used at library meetings.	<b>100% complete</b> <b>Ongoing</b>
Attend Jennifer Anaquod's bi-weekly Kitchen Table Talks	Meet more faculty interested in Indigenous topics and introduce them to library resources. Ongoing work depends on contract renewal for Jennifer Anaquod as the Indigenous Education Consultant (Arts).	<b>100% complete</b> <b>Ongoing contingent upon budget</b>
Offered Tea & Bannock sessions in person with Jennifer Anaquod	Meet faculty and support Indigenous learning through library resources and conversations. Ongoing work will depend on contract renewal for Jennifer Anaquod as the Indigenous Education Consultant (Arts).	<b>100% complete</b> <b>Ongoing contingent upon budget</b>
Offer faculty workshops via T&L on Indigenous Information Literacy and including Indigenous voices in curriculum	Help faculty feel more comfortable using Indigenous resources in their classroom.  3 workshops completed in 2021. Work has shifted to Jennifer Anaquod as the Indigenous Education Consultant.	<b>100% complete</b>
<b>3.5 Bridge relationships within KPU's Indigenous and non-Indigenous faculty, staff and students</b>	<b>Target/Notes</b>	<b>Progress</b>
Collaborate on Indigenous Book Club with Indigenous Services for Students	Offer Indigenous Book Club each semester to students, staff, and faculty twice per year (fall and spring).	<b>100% complete</b> <b>Ongoing</b>
Participate in Indigenous faculty hires	Participate in faculty interviews, be introduced to new hires, build relationships, and encourage collaboration both with new hires and those on the hiring committee.	<b>100% complete</b> <b>Ongoing</b>
Participate in Indigenous Advisory Committee meetings to meet with Indigenous community members and KPU faculty with Indigenous initiatives.	Meet every two months to discuss initiatives. Building interdisciplinary relationships with faculty. This offers potential for collaboration.  Faculty relationships include Maddie Knickerbocker (HIST), Jennifer Hardwick (ENGL), Kathy Dunster (HORT) etc.	<b>100% complete</b> <b>Ongoing</b>
Hire a 2 day-a-week Library Technician to support Indigenization and other EDIA initiatives.	<b>UPDATE:</b> EDIA Library Technician has been hired.	<b>UPDATED</b> <b>100% complete</b>
<b>3.6 Initiate reciprocal reconciliatory relationships within Indigenous communities, with a focus on the Nations whose territories we inhabit</b>	<b>Target/Notes</b>	<b>Progress</b>
Library staff fundraisers to support Indigenous initiatives	Create fundraisers to encourage learning related to Indigenous topics.  Beaded earrings gifted to those who donated to the Indian Residential School Survivor Society and/or the Orange Shirt	<b>100% complete</b> <b>Ongoing</b>

	Day Society. Staff learn both Indigenous history (residential school) and Indigenous culture (beading). Dialogue also around cultural appropriate and Indigenous art. \$700 raised in September and gifted 7 beaded items (2021). No additional work in this area yet.	
Mentor Indigenous Library Students via the Professional Experience program at UBC's MLIS (Master of Library and Information Studies) First Nations' Curriculum Concentration (FNCC)	The first FNCC Professional Experience student completed their placement in Summer 2023. Will take on future students if there is interest.	<b>100% complete</b> <b>Ongoing</b>

## GOAL 4

### Support Research Advancement at KPU

4.1 Partner with the Office of Research Services and the Teaching and Learning Commons, providing relevant research support to advance the scholarship of faculty and students	Target/Notes	Progress
Develop a better system for how liaison librarians track the number of requests for research assistance from faculty specifically	Improve consistency of statistics for a more accurate representation of librarian involvement in supporting faculty research.	<b>10% progress</b>
Increase awareness of our student research consultation service	Increase number of booked consultations (in person and virtual) through various promotional streams and collaboration with instructors.  <b>UPDATE:</b> Completed and ongoing with finding new ways to promote.	<b>UPDATED</b> <b>100% complete</b> <b>Ongoing</b>
"Supporting Undergraduate Research at KPU" project	Launch qualitative research project exploring how students in research intensive classes use library services, spaces, and resources.  <b>UPDATE:</b> some progress made but further ongoing work required.	<b>UPDATED</b> <b>20% progress</b>
Facilitate Open Journal Systems (OJS) & KORA projects to support publishing of student research	Promote projects as they are completed.	<b>10% progress</b>
Develop a copyright workshop specifically for students	Increase students' copyright awareness and use of responsible use of information in their work.	<b>10% progress</b>

Assess existing demand for a formalized Evidence Synthesis service at KPU	Gather sufficient information from faculty to determine the need for a service and develop an optimal level of tiered Evidence Synthesis support options.  <b>UPDATE:</b> survey was sent out targeting KPU faculty currently engaged in research. There is little demand for formalized Evidence Synthesis services support but some interest in the Library developing an online guide with resources and best practices. This demand will likely grow as preregistering research becomes expected across the disciplines and faculty-student collaborative research projects grow with the development of Graduate Studies at KPU.	<b>UPDATED:</b>  <b>100% complete</b>
<b>4.2 Participate in the formulation of a KPU Graduate Commons</b>	<b>Target/Notes</b>	<b>Progress</b>
<b><i>Awaiting further development of Graduate Studies at KPU. Will keep apprised of developments before setting library goals for a Graduate Commons.</i></b>		
Work with Provost to develop a working group on the KPU Graduate Commons		<b>On hold</b>
Survey faculty to discover what they want from a Graduate Commons		<b>On hold</b>
Survey students to discover what they want from a Graduate Commons		<b>On hold</b>
<b>4.3 Accelerate the profile and use of KORA within KPU to deliver global access to research at KPU</b>	<b>Target/Notes</b>	<b>Progress</b>
Integrate Kwantlen Open Research Access (KORA) in all Open Publishing Suite (OPUS) workshops	Increase awareness of KORA through workshops offered every semester – synchronous & asynchronous.	<b>100% complete</b>  <b>Ongoing</b>
Send out targeted messaging on Open Access Publishing using KORA	Increase awareness through messaging offered during Open Access Week and Open Ed Week.	<b>100% complete</b>  <b>Ongoing</b>
Provide discipline specific presentations at Faculty meetings and events	Increase the number of items in KORA: # of departments and faculty members represented; # of theses and capstone projects; # of presentations/workshops on research, publishing and other scholarly communication topics.	<b>100% complete</b>  <b>Ongoing</b>
Integrate KORA in the research and grant workflow at KPU	Establish integration once the new ORS SharePoint site has been published.	<b>10% progress</b>

4.4 As funds allow, work with the Office of Research Services to provide research data management services and resources for the KPU community.	Target/Notes	Progress
Hire a Research Data Management (RDM) Strategy Librarian to create an institutional RDM strategy	Each postsecondary institution and research hospital eligible to administer Tri-Agency (CIHR, NSERC or SSHRC) funds is required to create an institutional RDM strategy by March 1, 2023. This was completed and endorsed by the Senate Standing Committee on the Library and the Senate Standing Committee on Research and Graduate Studies.	<b>100% complete</b>
Hire a permanent RDM Librarian to support the data needs of KPU faculty	An RDM Librarian is needed to assist faculty with all aspects of their data management. <b>UPDATE:</b> RDM Librarian position has been regularized.	<b>UPDATED</b> <b>100% complete</b>
Implement the KPU RDM Strategy	Form an RDM Strategy implementation committee comprising stakeholders from across the university.  Develop an operationalization plan for the RDM Strategy.	<b>10% progress</b>
Work with Office of Research Services (ORS) to determine KPU researchers' needs related to RDM	Apply user group information to target library services. RDM working group formed to steer RDM services development. Semi-structured interview tool for data inventory and user needs assessment being created for use with PIs/research clusters starting Spring 2023.	<b>40% progress</b> <b>Ongoing</b>
Assist researchers in the development of research data management plans	Increase awareness of RDM services the library provides through promotional streams every semester. KPU added to organizations in DMP Assistant, and institutional DMP template being drafted.	<b>20% progress</b>
Assist researchers in the archiving and sharing of research data through Dataverse North or other service providers	Increase faculty and student awareness of Borealis (formerly Dataverse North) and other service providers through promotional streams every semester. In discussions with BCELN (BC Electronic Library Network) re: negotiating consortial Borealis subscriptions. Work begun on institutional login and IT approval of Globus for FRDR repository deposit.	<b>UPDATED</b> <b>20% progress</b>
Develop and maintain the RDM subject guide	Development and maintenance of the RDM subject guide. Guide completed and will continue to be updated and maintained.	<b>100% complete</b> <b>Ongoing</b>
Facilitate RDM workshops	Offer workshops every semester – synchronous & asynchronous (e.g., Using DMP Assistant). Various workshops have been developed and delivered to date.	<b>20% progress</b>



## GOAL 5

### Invest in Relationship Building with our Communities

5.1 Empower our employees to be innovative stewards of the library	Target/Notes	Progress
Create a Library Engagement Committee	Establish an engagement to identify engagement goals and direction for the library.	<b>100% complete</b> <b>Ongoing</b>
Employee relationship building and engagement	Improve employee communication, relationships, and stimulate growth via engagement activities.	<b>100% complete</b> <b>Ongoing</b>
Librarians' journal club	Regularly meet to discuss sector specific research and trends, and to generate discussion, ideas and professional growth.	<b>100% complete</b> <b>Ongoing</b>
Establish official service identity	Creation of a service ethic that helps us continue to centre our users and provides a basis to provide cohesive service.  <b>UPDATE:</b> Updated customer service guidelines are available to the staff in their circulation manual.	<b>UPDATED</b> <b>100% complete</b> <b>Ongoing</b>
Provide accessibility training for employees	RUSA (Reference and User Services Association) accessibility training planned for April Librarian's Training Day.	<b>50% progress</b>
Re-establish a library-wide annual PD day	Annual day for all library staff to engage in some professional development and engagement	<b>Not yet started</b>
5.2 Energize community partnerships to accomplish shared goals	Target/Notes	Progress
Reimagine and establish our Community Borrower's program and services to community members and partners	Repackage services to the community to be appealing, accessible and helpful to community borrowers and contacts. Conduct outreach to community partnerships to promote and grow the program.	<b>10% progress</b>
Integrate Community Scholars Program into services for community members	Offer the Community Scholars Program in a suite of Community Borrower Services.	<b>50% progress</b>
	Foster cross-institutional relationships and sharing with other Community Scholar Librarians.	<b>100% complete</b> <b>Ongoing</b>
5.3 Create new experiences for knowledge sharing and engagement by expanding relationships with our campus partners	Target/Notes	Progress
Teaching & Learning Team supports and seeks new partnerships to support	Actively contributes to campus initiatives that are created to support development and learning (Such as T&L Commons 'Fostering Teaching Excellence' modules).	<b>100% complete</b> <b>Ongoing</b>

instructor development and learning resources		
Diversify our Special Collections room to also become a program room for library events and opportunities for collaborating with partners	<p>Transform the Special Collections room to be a more versatile space, suitable for library events or other learning opportunities.</p> <p><b>UPDATE:</b> At the planning stage and budget request to go in for FY25.</p>	<p><b>UPDATED</b></p> <p>10% progress</p>
Photo Identification Project with the KPURA (KPU Retirees Association)	Enhance and invigorate KPU Archive's photograph collection by drawing on personal and collective memories from members of the KPURA. Photographs become more accessible to researchers and valuable KPU history is retained. Started Summer 2022 and the work continues.	50% progress
Enhance offerings and service to Alumni	<p>Promote learning beyond KPU and continue connections and relationship with our KPU community.</p> <p>Recent improvements include off-campus access to select eresources.</p>	25% progress
Explore new ways of collaboration between closely aligned KPU departments such as the Learning Centre, Teaching & Learning Commons.	<p>Meeting students and faculty where they are and reaching them where they seek assistance. Enhance awareness of the library and its services across campuses. Strengthen relationships between departments.</p> <p>Recent examples include Peer Tutoring training on Indigenous Information Literacy, Academic Integrity Learning Resources and a joint newsletter to students each semester. Also Long Night Against Procrastination partnered KPU Library with the Learning Centre and KSA (Kwantlen Student Association) with the intent to host this event every semester.</p>	<p>100% complete</p> <p>Ongoing</p>
<b>5.4 Connect with learners by fostering curiosity, participating in community events and generating learning opportunities</b>	<b>Target/Notes</b>	<b>Progress</b>
LLEADS (High School) Bridging program	Preparing new students for post-secondary and building relationships and positive experience with universities and secondary schools. Specific connections with IB Secondary Programs in Richmond and Delta.	<p>100% complete</p> <p>Ongoing</p>
Create an event/engagement plan, rethinking old programming and aim for new programming	<p>Student Engagement Librarian to outline current programming and provide leadership and encouragement to librarians and staff to develop new programs. Consult with Library Engagement Committee.</p> <p>Ideas gathered from Library Engagement Committee only.</p>	5% progress
Explore new ways to connect with learners and new learning opportunities	Identify new service points or service and explore options (eg., Health Librarian Roaming Outreach Cart, Zoom A Librarian)	<p>100% complete</p> <p>Ongoing</p>

KPU & Surrey Public Library Collaboration	Partnership with Surrey Public Libraries to offer a series of summer workshops to students Grade 11 and up on tips and tricks for researching their first postsecondary paper/assignment.  These workshops also mention Community Borrower and COPPUL (Council of Prairie and Pacific University Libraries) information available to students at KPU.	<b>100% complete</b>  <b>Ongoing</b>
Enhanced presence during KPU's First Year Festival and KPU's Community Day	Create and share KPU Library and information literacy related games, activities, and showcase Library resources at all KPU hosted open houses, festivals, and events. (eg., Library Jeopardy, Virtual Escape Rooms, promote board game collection, etc.).	<b>100% complete</b>  <b>Ongoing</b>

## Goal 6 Collections and Open Education

<b>6.1 Build, sustain and provide access to dynamic, scholarly collections in different formats, recognizing the diverse and changing needs of our users</b>	<b>Target/Notes</b>	<b>Progress</b>
Develop a collections funding model that enables greater flexibility to acquire new ebook models with greater scope of content than single title purchasing	Develop a new collections budget that enables Evidence Based Acquisition (EBA).  40% of title-by-title funding has been reallocated to EBA funding.	<b>100% complete</b>  <b>Ongoing</b>
Develop a collections funding model for database subscriptions	Develop alternative pathways for funding new database subscriptions that reflect changes to the discretionary budget.	<b>20% progress</b>
Identify vendors that provide access to non-print formats and evaluate the resources offered for acquisition.	Provide additional resources in audio/video formats. A subscription to Overdrive has been started to provide access to more diverse publishers of ebooks and audiobooks not available through current library vendors.	<b>100% complete</b>  <b>Ongoing</b>
Evaluation of this goal's progress.	Develop relevant targets, goals, or metrics to enable evaluation of this goal's progress.	<b>50% progress</b>
Implement EBA programs to provide greater breadth of ebook offerings.	Evaluate EBA offerings for breadth, depth, support of program areas, and cost. Implement the plans that best match KPU's needs. Plans for 6 publishers have been or are being implemented.	<b>100% complete</b>  <b>Ongoing</b>
Evaluate EBA collections models to ensure cost effectiveness and relevance to KPU community.	Evaluate usage and cost to determine if EBA plans are cost effective and provide ebooks that serve KPU users well.  Evaluation of the Wiley EBA revealed usage was too low to support an ongoing subscription. That EBA was not renewed and funds were reinvested in trying the Oxford EBA.	<b>100% complete</b>  <b>Ongoing</b>

Provide options for multimedia and streaming video	Look for additional options for multimedia and streaming. Subscribed to Kanopy and Criterion.	<b>100% complete</b>  <b>Ongoing</b>
Catalogue KPU Pressbooks and BC Open Textbooks for enhanced access and discoverability	Catalogued new KPU Pressbooks and BC Open Textbooks as they are published. Ongoing maintenance is underway. MARC records are also shared to the BCCATS (BC Cataloguing & Technical Services Interest Group) community on a quarterly basis. Working with BCcampus to streamline the creation of MARC records for BC Open Textbooks.	<b>100% complete</b>  <b>Ongoing</b>
More asynchronous learning tools to promote and educate faculty about the collection	Work with internal and external tools such as LibGuides to educate library users on various features of the collection.	<b>50% progress</b>
Enhance IDEA (inclusion, diversity, equity, and accessibility) materials in the library collection	Established vendor relations with BIPOC vendors. Established collection code with money dedicated to EDIA related materials, prioritizing marginalized voices.	<b>100% complete</b>  <b>Ongoing</b>
<b>6.2 Invest time and financial resources to support scholarly communication</b>	<b>Target/Notes</b>	<b>Progress</b>
Foster integration of different parts of the scholarly communications workflow among KPU's various research and scholarly communications platforms	Integrate tools such as OrcID into KPU systems. Investigate new systems that facilitate integration and streamlining.	<b>25% progress</b>  <b>Ongoing</b>
Regularly assess adopted platforms and workflows with an eye on improvement or streamlining	Assess platforms like KORA, Pressbooks, OJS for speed and ease of use, etc.	<b>50% progress</b>
	Investigate other services such as shareyourpaper, Manifold, etc.  <b>UPDATE:</b> Confirmed Manifold does not work for KPU. Shareyourpaper is being tested for KORA submissions.	<b>100% complete</b>  <b>Ongoing</b>
<b>6.3 Support the adoption of open educational resources across all Faculties and Schools</b>	<b>Target/Notes</b>	<b>Progress</b>
Work closely with the Open Education Working Group and KPU Open Education	University Librarian and the OPUS librarians part of the OEWG. OPUS librarians working jointly with Open Education strategists in the OPUS team.  <b>UPDATE:</b> Working group has been disbanded. Scholarly Communication librarian part of Open Ed advisory group and grant adjudication. KPU Open Education integrated in TLC and no longer separate entity.	<b>UPDATED</b>  <b>100% complete</b>

Offer various points of information and education about OER (Open Education Resources) and ZTC (Zero Textbook Cost) options	Offer synchronous online sessions about Open and ZTC topics.	<b>100% complete</b> <b>Ongoing</b>
	Offer asynchronous online sessions about Open and ZTC topics. <b>UPDATE:</b> Developing asynchronous versions of all workshops.	<b>UPDATED</b> <b>25% progress</b>
	Send out information over channels such as Today@KPU, during special interest weeks.	<b>100% complete</b> <b>Ongoing</b>
	Maintain OER and ZTC LibGuides.	<b>100% complete</b> <b>Ongoing</b>
Integrate liaison librarians in Open grant projects	Add requirement to consult with liaison librarian as part of Open grant application.	<b>100% complete</b> <b>Ongoing</b>
<b>6.4 Establish guiding principles for the selection and collection of open access resources, where appropriate, in the development of the Library's collection</b>	<b>Target/Notes</b>	<b>Progress</b>
Review and revise the guiding principles document for e-resources	Separate out the guidelines for open resources from the e-resources document.	<b>100% complete</b>
Review and revise the guiding principles document for open resources	Conduct a literature search for guidance on collection policies for open access resources and draft new guiding principles document.	<b>10% progress</b>
<b>6.5 Strengthen our publishing infrastructure and systems to support the creation and adaptation of open educational resources</b>	<b>Target/Notes</b>	<b>Progress</b>
Provide necessary technical training to faculty and staff (e.g., Pressbooks)	Conduct training with OPUS library staff but also with library staff and librarians in general.	<b>75% progress</b> <b>Ongoing</b>
Embed Pressbooks conversion projects and other OPUS projects into general library services.	Have library staff from every campus involved in OPUS. <b>UPDATE:</b> due to leaves and retirements this is not current. Should be reconsidered for next strategic plan.	<b>UPDATED</b> <b>100% complete</b> <b>Ongoing</b>

More Asynchronous learning tools for open	Videos for linking to library resources, open ed licensing, finding open images/materials, copyright, and Pressbooks training.  3 videos created. Videos will be short as software changes will mean changes to them.  Copyright workshop is available asynchronously.	<b>100% complete</b>  <b>Ongoing</b>
<b>6.6 Become a leader within the library community, showcasing support for open educational resource creation and adaptation</b>	<b>Target/Notes</b>	<b>Progress</b>
Create awareness of and share KPU Open work while also supporting the wider Open library community	Continue to offer ‘made in KPU’ sessions but also partner with other institutions for celebrations off site, online, and joint efforts hosted by KPU.	<b>100% complete</b>  <b>Ongoing</b>