

STUDENT LOAN ELIGIBILITY AGREEMENT – STUDY ABROAD

If you are applying for StudentAid BC funding during your study abroad term, you must complete and submit the Student Loan Eligibility Agreement to the Student Awards & Financial Assistance (SAFA) office prior to leaving Canada. Highly recommended to make an appointment with a financial advisor prior to filling out this form. To be eligible for and to maintain current student loan funding while on an exchange program, you must meet the following criteria:

- Your study abroad course credit(s) must be a part of an eligible KPU program.
- You must maintain full-time status at KPU during the exchange study period.
- KPU must have a partnership agreement or study abroad policy with the partner institution.
- The partner institution must be accredited as verified by one of the five accrediting bodies approved by StudentAid BC to be eligible for student financial assistance (Study Abroad Advisor will verify this for you)
- Transferability of all course credit(s) from the partner institution must be approved and confirmed by KPU in advance of StudentAid BC funding and must be transferable (at a full-time equivalent) to KPU.
- After you complete the exchange, KPU must review the credits obtained, confirm transferability and promptly report any withdrawal and/or unsuccessful term as per standard StudentAid BC policy.
- For the Period of Study, breaks in full-time study are permitted as long as the combined break time does not exceed 10 percent of the study period weeks. No break can be longer than two consecutive weeks, except for the year-end break, which can be up to three weeks in length. This is to ensure students maintain full-time studies throughout their period of studies.
- Ensure that the requested dates for funding are linked to KPU semesters.

For further information on eligibility and general guidelines, please refer to the 2024/2025 StudentAid BC Policy Manual.

Once SAFA has received your Student Loan Eligibility Agreement, you may then submit your application for StudentAid BC funding online at www.studentaidbc.ca. By signing the Student Loan Eligibility Agreement (attached), you acknowledge you are responsible to maintain and successfully complete at least a 60% course load. If you withdraw (or drop below the 60% minimum course load) or you do not successfully complete at least a 60% course load during your study abroad term, KPU is required to report your study status, for both funded and in-study payment-free study periods, to the appropriate provincial authority (i.e. StudentAid BC). This may negatively affect any future student loan funding for which you may be eligible.

****Students applying for student loans when going on study abroad opportunities must apply for funding at least 6 weeks prior to departure to ensure sufficient processing time. ****

*You may wish to appoint a Power of Attorney (POA) that can act on your behalf while you are studying abroad. * For more information on this you can visit the following page: <https://bit.ly/2YSbM2A>

Questions or want to book an appointment? Contact SAFA at 604-599-2700 or finaid@kpu.ca

Information from Student Awards & Financial Assistance

If a study period is 26 weeks (6 months) student are required to maintain a 60% course load over that 6 month span.

If study period extends from January 4-June 24 students must be enrolled in 14 credits.

If study period extends from February 1 – June 24th (5 months or 22 weeks) student would need to be enrolled in 12 credits to fulfill the 60% requirement.

A typical semester here is 17 weeks (4months) for studentaid purposes. A 60% course load over 17 weeks a student needs to be in 9 credits, based on a 100% course load of 15 credits.

You can calculate the appropriate credit load by multiplying 0.52 by the number of weeks in study period, and below is a reference table for clarification.

You would not be eligible for student loans if your program abroad is less than the per week requirement for the number of credits taken.

Per Week	# of credits min
17 (4 months)	9
22 (5 months)	12
26 (6 months)	14
30 (7 months)	15
34 (8 months)	18
39 (9 months)	20
43 (10 months)	22
47 (11 months)	24
52 (12 months)	27



STUDENT LOAN ELIGIBILITY AGREEMENT

The following form must be completed and submitted prior to your departure. Please note that you are required to meet with a representative from the SAFA office to complete and submit the form. It is your responsibility to ensure that the dates for your exchange are accurate as this will directly impact your government funding.

NAME: _____ STUDENT NUMBER: _____

EMAIL: _____ PHONE NUMBER: _____

PROGRAM AT KPU: _____

Please indicate the institution you are going to be attending overseas:

INSTITUTION: _____ TERM/SEMESTER: _____ COUNTRY: _____

SEMESTER ABROAD DATES:

SEMESTER 1 (MM/DD/YYYY):	Number of KPU credits:	*SEMESTER 2 (MM/DD/YYYY)	Number of KPU credits:
__/__/__ TO __/__/__	_____	__/__/__ TO __/__/__	_____
		* if taking two semesters abroad	

For StudentAid BC funding or to maintain interest-free status, you must enroll and successfully complete at least a 60% course load during your study abroad term. Courses at your host institution must be considered required for you current program of study at KPU and must be transferred towards the completion of your intended credential at KPU. To maintain eligibility for student loan funding and/or in-study payment-free status you must follow adequate transfer credit processes through KPU upon your return.

By initializing the following, I am acknowledging I understand and agree to:

___ I acknowledge that the courses I undertake during my study abroad term are a required component of my current program of study at KPU and I will be transferring these courses back to KPU towards my credential.

___ I understand that I must apply for transfer credit evaluation within 10 weeks of the end date of my exchange study period.

___ If I withdraw from full-time studies, or do not successfully complete a 60% course load during my exchange study period, KPU must report this information to StudentAid BC. This may negatively impact any future student loan funding I may be eligible to receive.

___ I acknowledge the importance of the dates specified in my StudentAid BC Application, and have reported these dates including any breaks in study period to the SAFA Office, accurately and to the best of my knowledge. I also understand that any changes to these dates must be reported in a timely manner and may impact my eligibility for current or future funding.

Applicant's statement:

1. I certify that all statements on this application are true and complete to the best of my knowledge.
2. I consent to the disclosure of information on this form between the appropriate KPU departments
3. By signing below, I acknowledge that I understand my Student Responsibilities pertaining to this agreement and will notify SAFA if there are any changes to program dates, courses, and any other relevant details.

Student Signature: _____

Date: _____

Study Abroad Advisor (Name and Signature): _____

Date: _____

Financial Advisor (Name and Signature): _____

Date: _____

Office Use Only:	Date received: _____	Initials: _____
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