

Welcome to English 1100: Introduction to University Writing!

We are excited to help you improve your written communication skills. Before the semester starts, here are a few things we think you should know:

ENGL 1100 is a course designed to prepare you for writing at the university level. For many of you, this course is a degree requirement, but it is also an opportunity to upgrade your reading, writing, and critical thinking skills. Since writing expectations in university can differ from those in high school, this course will introduce you to expectations of writing and academic integrity¹ that you will encounter at university. For this reason, it is a good idea to take ENGL 1100 early in your program. Taking ENGL 1100 early in your university career will help you to succeed in future classes!

ENGL 1100 can be a challenging course. If you are concerned about your ability to read and write at the university level, we strongly encourage you to take WRTG 1100 before enrolling in ENGL 1100. WRTG 1100 can help you to transition into university writing by teaching you foundational writing skills.

To succeed in ENGL 1100, students require proficiency in the following areas:

- reading comprehension
- clear written expression
- critical thinking and argumentation
- academic honesty

During ENGL1100, students will need to:

- Attend class regularly and on time,
- Closely follow written instructions,
- Express themselves clearly and persuasively both orally and in writing,
- Produce original pieces of writing without technological assistance,
- Complete readings and written assignments outside of class time,
- Submit all assignments and adhere to regular deadlines, and
- Use word processing software like Microsoft Word.²

Students should be prepared to do 2 hours of independent work (including activities like reading, drafting, and revision) for each hour of class time. That means that you'll need to devote approximately 6 hours outside of class each week to this course.

In addition to working independently and with your instructor, we also strongly encourage students to use the following *free* resources: [First-Year English Writing Labs](#); [Virtual Writing Centre](#); and [KPU's Learning Centres](#), where you can make an appointment with [English Department faculty tutors](#).

To pass this class, you will need to complete *all* your assignments and receive a final grade of a D or higher. However, many programs require students to earn at least a C to meet their program requirements. Please check with an academic advisor to make sure you understand the requirements of your program.

We look forward to working with you, The KPU English Department

¹ Note: Learn more about academic integrity at KPU at www.kpu.ca/academicintegrity

² Note: All KPU students have free [access to Office 365](#), which includes Microsoft Word, PowerPoint, and Excel in both desktop and mobile versions.