|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Org Code: | Last Name: | | | First Name: | | Banner I.D. | Pay Period Start/End Date: | | Employee’ Signature: | |
| Department: | | Position Number | Rate Of Pay: | | Contract Number: | | | Distribution:  Dept. Employee Payroll | | Approved By: |

**PRINT APPROVER’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **WEEK 1** | | | | | | | | **WEEK 2** | | | | | | | |  |  | | |
| Regular Earnings | **S** | **M** | **T** | **W** | **TH** | **F** | **S** | **Week 1 Total** | **S** | **M** | **T** | **W** | **TH** | **F** | **S** | **Week 2 Total** | **CODE** | | **GRAND TOTAL** |
| Regular Hours |  |  |  |  |  |  |  | 0.00 |  |  |  |  |  |  |  | 0.00 | CTP | | 0.00 |
| **OVERTIME FOR PAY** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| 1 1/2x Reg Hrly Rate |  |  |  |  |  |  |  | 0.00 |  |  |  |  |  |  |  | 0.00 | OT1 | | 0.00 |
| “2x Hrly Rate” |  |  |  |  |  |  |  | 0.00 |  |  |  |  |  |  |  | 0.00 | OT2 | | 0.00 |
| Other |  |  |  |  |  |  |  | 0.00 |  |  |  |  |  |  |  | 0.00 |  | | 0.00 |